Town of Terra Nova
Regular Council Meeting
August 19, 2026

Minutes of the council meeting of The Town of Terra Nova, held on Wednesday, August 19, 2026, at 6:00pm.

Members Present

	Mayor	Andrea Cornell
	Deputy Mayor	Julie Pike
	Councillor	Linda Hillier-Smith
	Councillor	Valerie Storie
Also, Present	Town Clerk Manager	Angela Penney-Tucker
Absent	Councillor	Michelle Holloway

Adoption of Agenda

No. 26-093
Moved by Deputy Mayor Pike seconded by Councillor Storie, to adopt the agenda with the addition of Letters and responses on civic numbering under correspondence by Councillor Storie.

In favour: Mayor Cornell, Deputy Mayor Pike, Councillor Storie, Councillor Hillier-Smith.
Opposed: 0
Motion Carried

Minutes:

Regular meeting on July 15, 2026

Mayor Cornell asked if there were any errors or omissions in the minutes from the July 15, 2026, Council meeting.

No. 26-094

Motion made by Councillor Hillier-Smith to adopt the minutes of the council meeting of July 15, 2026. Motion seconded by Councillor Storie.

In favour: Mayor Cornell, Deputy Mayor Pike, Councillor Storie, Councillor Hillier-Smith.
Opposed: 0
Motion Carried

Special meetings

Mayor Cornell asked if there were any errors or omissions in the minutes from the July 20, 2026, special Council meeting.

No. 26-095

Motion made by Councillor Storie to adopt the minutes of the special council meeting of July 20, 2026. Motion seconded by Deputy Mayor Pike.

In favour: Mayor Cornell, Deputy Mayor Pike, Councillor Storie, Councillor Hillier-Smith.
Opposed: 0
Motion Carried

Mayor Cornell asked if there were any errors or omissions in the minutes from the August 6, 2026, special Council meeting.

No. 26-096

Motion made by Deputy Mayor Pike to adopt the minutes of the special council meeting of August 6, 2026. Motion seconded by Councillor Hillier-Smith.

In favour: Mayor Cornell, Deputy Mayor Pike, Councillor Storie, Councillor Hillier-Smith.
Opposed: 0
Motion Carried

Mayor Cornell asked if there were any errors or omissions in the minutes from the August 12, 2026, special Council meeting.

No. 26-097

Motion made by Councillor Storie to adopt the minutes of the special council meeting of August 12, 2026. Motion seconded by Deputy Mayor Pike.

In favour: Mayor Cornell, Deputy Mayor Pike, Councillor Storie, Councillor Hillier-Smith.
Opposed: 0
Motion Carried

Delegations: NONE

Fire Department updates/concerns:

Fire extinguishers annual inspection is completed. We have a new one placed in the maintenance shed as there was not one there before. We asked about stickers for homes with pets in home, but Tony Rose advise against it as this Fire Department cannot enter a building. Practices are going well and the fire equipment is all being checked.

Business Arising:

Town Policies and regulations update: None currently.

Civic numbering –In order to facilitate future development and maintain uniformity within the town's addressing system, the town's civic numbering will reflect the current Municipal Assessment Agency's numbering. This change is necessary to ensure consistency and accuracy throughout the town. In 2021 in a meeting, it was said the town would be using Municipal Assessment Agency numbering. Recently the town received an email on civic numbering in town. Council then started to research and reached out to different departments like 911 who said they are trying to get everyone on the same page with civic numbering. Municipal Affairs said as per section 178 of the act it is part of Council's powers to decide on this, and they suggested to follow the same numbering as MAA. Other towns that we reached out to are following the MAA numbering as well.

6:09PM galley members spoke out and then Mayor Cornell called order at 6:10PM

No. 26-098

Motion made by Councillor Storie follow the Municipal Assessment Agency's civic numbering. Motion seconded by Deputy Mayor Pike.

In favour: Mayor Cornell, Deputy Mayor Pike, Councillor Storie, Councillor Hillier-Smith.
Opposed: 0
Motion Carried

Letters to be mailed out to all affected property owners.

Correspondence – Councillor Storie

Letters and responses on civic numbering – Entered in minutes as tabled documents.

Committee Reports:

Finance & Heritage– Councillor Hillier-Smith

- Current Operating Balance August 19, 2026 – $260,674.21.
- Gas Tax Account Total August 19, 2026 - $34,675.40.
- Accounts receivable owed on August 19, 2026, is $10,799.47. List included in minutes.
- The Vendors Summary list August 19, 2026, totals $14,474.37. List included in minutes.

- Please note that all 2026 Ralph Calloway Memorial Park fees for this season are paid in full.

No. 26-099
Motion made by Councillor Hillier-Smith to pay these invoices as tabled minus invoice number 6400 from Sign Factory in the amount of $776.25. Motion seconded by Councillor Storie.

In favour: Mayor Cornell, Deputy Mayor Pike, Councillor Storie, Councillor Hillier-Smith.
Opposed: 0
Motion Carried

The 2025 draft audited financial statements, adjusting journal entries, representation letter, and audit findings letter was emailed out to all of Council for review.

No. 26-100
Motion made by Councillor Hillier-Smith to approve the 2025 audited financial statement and documents. Motion seconded by Deputy Mayor Pike.

In favour: Mayor Cornell, Deputy Mayor Pike, Councillor Storie, Councillor Hillier-Smith.
Opposed: 0
Motion Carried

Terra Nova Day financial report – We had a budget of $1,000.00 expenses of $954.63 and income of $1,675.25 which included a donation of $1090.00. Thank you from Council for this generous donation. The amount of $1,675.25 will be added to our frog fund for future use of the playground. We also would like to thank John and Marion Cornell for the donation of dishes and glasses to the Eddie Eastman Hall. They are a terrific addition to the hall.

Public Works, Communication, Grants update – Deputy Mayor Pike

Update on public works and communications – We are still waiting to hear back on a meeting with TI on the snow clearing distance on Farm Road. The Terra Nova Cabin Owners have asked for a meeting with us as well on this, but we will have to wait until we have more information on the snow clearing for the upcoming season before we can have a meeting with them. The road grading from the end of the pavement on Farm Road up to Pitts Brook (town boundary) is to be graded when grading is being completed in the area by the Terra Nova Cabin Owners. Angela to reach out as to when this is being completed. We will be starting to draft the snow clearing contract and have it ready for next month's meeting. A lot of work has been done around town and in the park. Thanks to Councillor Storie for the guidance to the town worker and students

and getting the work done. Councillor Storie to add to her portfolio the Ralph Calloway Memorial Park section. We have no paving in this year but looking into bigger projects for paving in upcoming years.

Update of grants – We have applied for a couple of grants for a possible generator for the Eddie Eastman Hall for back up power. We continue to watch for grant opportunities.

Ralph Calloway Memorial Park – Councillor Storie

Park update – Lots of exciting things happening at the park like the class A has been spread, plumbing is now completed to our new privy in the park that includes a sink with running water. We need to purchase a 36" steel door for the new privy from the price quotes received. Fourteen old privies are removed and areas filled in. Fire ban sign put up in park and alters are being cut in sites. We had a scope of work out for a 14x14 gazebo with Sono tube footings but unfortunately was out of the town's price range so we will have to move to next years budget. We are looking into a request for proposal for water at the park for a phase one and a letter to go out to seasonal campers if they want to start making payments for next season. If not returning monies can be refundable if requested and trailer moved by May 1, 2027.

No. 26-101
Motion made by Councillor Storie to hire Chatman's Earthworks at the amount of $1,115.50 HST included to supply and install the 36" steel door in the new privy at the Ralph Calloway Memorial Park. Motion seconded by Councillor Hillier-Smith.

In favour: Mayor Cornell, Deputy Mayor Pike, Councillor Storie, Councillor Hillier-Smith.
Opposed: 0
Motion Carried

The garbage materials from the demolition of the old privies needs to be removed. The garbage contractor was reached out to, and he can remove at $700.00 plus HST and we also must pay tipping fees at a rate of $170.00 per tonne to CNWM. One privy available to go on a bid.

No. 26-102
Motion made by Councillor Storie to hire the garbage collector at the price of $700.00 plus HST for the removal of the old privies. Motion seconded by Councillor Hillier-Smith.

In favour: Mayor Cornell, Deputy Mayor Pike, Councillor Storie, Councillor Hillier-Smith.
Opposed: 0
Motion Carried

Park Liaison, Crown Lands – Mayor Cornell

Crown Lands update - No new Crown Lands applications applied to the town at this time. Angela has been dealing with numerous issues with Crown Lands in the past few weeks and hoping that the corrections needed on Crown Lands side will be addressed in a timely manner.

Update on Pine Tree Road lots – Angela reached out to Crown Lands to see if the cul-du-sac can be built before payment for the land is made to Crown Lands. They let the town know that we need to apply for a licence to occupy the area to start the construction. Angela has this applied for and reached out to our contact to have this escalated so we can start the construction process as soon as we receive the engineering drawings. This week we received notification from Crown Lands that it is in for referral review. Angela reached out to Cecon for an update on the drawings and they said the site visit has been completed, and they are now completing the drawings. Angela will contact Cecon and Crown Lands again for updates.

Social, Student Employment, Municipal Affairs, Public Relations

Student Employment – The summer students will be finished this week.

No. 26-103
Motion made by Councillor Hillier-Smith to purchase lunch at the Dep for the two student workers on their last day of work from the town. Motion seconded by Councillor Storie.

In favour: Mayor Cornell, Deputy Mayor Pike, Councillor Storie, Councillor Hillier-Smith.
Opposed: 0
Motion Carried

Municipal Affairs update – none currently.

Public Relations – Angela to reach out to the RCMP for request of presents in town for the long weekend. The roof at the Eddie Eastman Hall has been awarded and will be completed by the end of the fall season. We need to decide how much funding from the capital investment plan that will be applied for to go towards the payment of this project. The total for the project will cost the town less the refundable HST portion $36,206.46 and we have approx. $29,000.00 in the budget that we can use for the rest of the year.

No. 26-104
Motion made by Deputy Mayor Pike to apply for $10,000.00 under the capital investment plan. Motion seconded by Councillor Storie.

In favour: Mayor Cornell, Deputy Mayor Pike, Councillor Storie, Councillor Hillier-Smith.
Opposed: 0
Motion Carried

We now have two other companies that we will reach out to for a price quote in the event the awarded contract cannot be completed in the time frame given to them.

Beautification – Councillor Holloway (Completed by Deputy Mayor Pike for this meeting)

Beautification update – First we would like to wish Councillor Holloway best get well wishes. The vegetables that we have planted are still growing very well. We have been offered an old speeder, but we need to figure out how to get it moved to a location we could display it. Angela emailed the person in the family who offered the old speeder but to date has not heard anything back from them.

New Business:

Emergency Municipal Plan – The updated EMP was emailed out to Council for review.

No. 26-105
Motion made by Councillor Hillier-Smith to approve the updated town emergency municipal plan in principle. Motion seconded by Councillor Storie.

In favour: Mayor Cornell, Deputy Mayor Pike, Councillor Storie, Councillor Hillier-Smith.
Opposed: 0
Motion Carried

Permits

- 5 permits issued since the last meeting.

No. 26-106
Motion made by Deputy Mayor Pike to change the date of our September meeting to Thursday September 17, 2026. Motion seconded by Councillor Storie.

In favour: Mayor Cornell, Deputy Mayor Pike, Councillor Storie, Councillor Hillier-Smith.
Opposed: 0
Motion Carried

Next meeting – Thursday September 17, 2026, at 6:00PM

No. 26-107
Motion made by Councillor Hillier-Smith to adjourn the meeting at 7:09PM. Motion seconded by Deputy Mayor Pike.

In favour: Mayor Cornell, Deputy Mayor Pike, Councillor Storie, Councillor Hillier-Smith.
Opposed: 0
Motion Carried

ADJOURNMENT
7:09 PM

R Cornell
Mayor/Deputy

A Tucker
Clerk

Glenn and Lena Winsor
30 Terra Nova Road
Terra Nova, NL A0C 1L0

July 22, 2026

To the Mayor and Members of Council—Town of Terra Nova

Re: Formal Objection to Proposed Civic Address Renumbering

Dear Mayor and Members of Council:

We are writing to formally object to the proposed renumbering of the civic addresses for all properties located on the left-hand side of the road entering the Town of Terra Nova. As long-time taxpayers and residents whose civic address has remained unchanged since 1986, we are deeply concerned by both the proposal itself and the manner in which it has been introduced. We were extremely disappointed to learn that this matter appeared on a Council meeting agenda without any prior notice or consultation with the residents who stand to be directly affected.

A proposal of this magnitude impacts property owners in significant legal, financial, administrative, and personal ways. A decision affecting an entire section of the community should never proceed without meaningful communication with the residents who will be required to manage these consequences. At a minimum, affected property owners should have been provided with an explanation of the reason for the proposed change and an opportunity to provide input before Council considers moving forward.

Our first question is simple: Why is this change necessary? Council has not demonstrated what issue this proposal is intended to resolve, what public benefit will result, or why changing long-established civic addresses is necessary. If this proposal is related to emergency response, 911 addressing requirements, public safety, or another municipal concern, residents deserve to see the evidence supporting that need. Without this information, residents are left to conclude that this proposal is being advanced without a demonstrated public interest.

While we recognize that municipalities generally have authority over civic addressing, the Province of Newfoundland and Labrador has indicated that municipalities administer civic addressing through their local policies and by-laws. Accordingly, we respectfully request that Council identify the specific legislative authority, municipal by-law, or policy under which it proposes to renumber long-established civic addresses within the Town. We further request that Council disclose whether any reports, recommendations, engineering studies, GIS analyses, legal opinions, or correspondence with the Provincial 911 Civic Addressing Program support this proposal.

For our family, this proposal serves no apparent purpose. Our civic address has been established and recognized for nearly forty years. It has been used consistently in

connection with our home ownership, financial affairs, insurance, taxation, and countless legal and personal records. Changing it now creates unnecessary stress, inconvenience, expense, and uncertainty while offering no identifiable benefit to us as residents or taxpayers.

Council should also appreciate the fact that changing a civic address extends far beyond notifying Newfoundland Power or a telephone provider. A civic address is connected to nearly every aspect of a person's legal and financial affairs. Residents may be required to notify or update records with numerous organizations, including but not limited to:

Service Newfoundland and Labrador (Driver's Licence and Motor Registration) | Canada Revenue Agency | Service Canada | MCP | Elections Newfoundland and Labrador | Elections Canada | Canada Post Banks and credit unions | Mortgage lenders | Home, automobile, and life insurance providers | Investment firms and pension administrators | Employers and payroll departments | Utility providers | Internet and telecommunications providers | Credit card companies | Medical professionals, pharmacies, and hospitals | Lawyers and accountants | Schools and educational institutions | Security companies | Vehicle financing companies | Subscription services | Professional licensing bodies | Family members, friends, and numerous other organizations! The list goes on and on...

The administrative burden associated with updating these records is extensive and will continue for years as historical records continue to reference the former address. The time, effort, and administrative burden associated with ensuring all records are updated should not be underestimated.

Our greatest concern relates to the potential legal and real estate implications. While we understand that property ownership is determined by legal descriptions and registered instruments rather than solely by civic address, Council has not explained how it intends to address the complications created by changing an address that has been associated with a property for nearly forty years.

Historical documents, including deeds, mortgages, surveys, will & estate documents, insurance records, and legal agreements may continue to reference the existing civic address. Future purchasers, lawyers, financial institutions, and title searchers may be required to reconcile historical records showing a previous address with current municipal records showing a new address.

Council has provided no information regarding how these issues will be handled or whether residents will be required to obtain legal assistance to protect their property interests. If affected homeowners are required to seek legal advice, update documentation, replace records, or incur any other expenses directly resulting from this

municipal decision, those costs will have been created by the Town's initiative and should not be placed upon individual taxpayers.

Before any decision is finalized, we respectfully request Council provide, in writing, the following:

1. The specific reason and public purpose for the proposed civic address changes.
2. The legislation, by-law, or policy authorizing Council to make this change.
3. Any reports, recommendations, mapping studies, emergency service recommendations, or correspondence supporting the proposal.
4. Confirmation of whether the Provincial 911 Civic Addressing Program or any emergency service provider has recommended this change.
5. An assessment of the financial and administrative impact on affected residents.
6. An explanation of how historical property records and future real estate transactions will be addressed.
7. Finally, confirmation of whether the Town will assume responsibility for reasonable costs incurred by residents as a direct result of this change.

In the interest of transparency and informed public participation, we also request access to all non-privileged documents relating to this proposal, including Council reports, staff recommendations, mapping studies, correspondence with the Provincial 911 Civic Addressing Program, emergency service recommendations, and any cost-benefit analyses or other documents relied upon in bringing this matter before Council. If this information is not voluntarily provided, we reserve the right to request it through the Access to Information and Protection of Privacy Act, 2015 (ATIPPA).

We respectfully request that Council postpone any further action on this proposal until affected residents have been properly consulted and provided with sufficient information demonstrating that this change is necessary and in the public interest.

Our family has occupied this address since 1986. We have paid our taxes, maintained our property, and relied upon this civic address for nearly forty years without issue. We do not believe residents should be required to accept significant stress, inconvenience, uncertainty, and expense without a clear explanation of the benefit this change provides.

We request that this letter be entered into the official record of Council proceedings and that we receive a written response addressing the concerns outlined above.

Thank you.

Glenn and Lena Winsor

TOWN OF TERRA NOVA
1 RIVER ROAD
TERRA NOVA, NL
A0C 1L0
PHONE: 709-265-6513 FAX: 709-265-6533
EMAIL: admin@townofterranova.ca

Date: July 23, 2026

Dear Ms.,

The Town of Terra Nova has been reviewing your concerns/requests and will take them into consideration for our decision-making process. We are completing more research on the civic numbering so Council can make sure they have all required information to make an informed decision on the civic numbering for the town going forward.

When the numbering the town is going to be using for the future is decided on a letter will be emailed to all property owners in the town to the email on file with the town. The onus to make sure the email is up to date on file is on the property owner. If no email is on file, it will be mailed to the property owner.

For the past few years, the town has followed the numbering issued by Municipal Assessment Agency to remain consistent with the numbering as it appears on your notice of assessment from the Municipal Assessment Agency each year. This was communicated through the town's minutes. We are now in the process of checking with other departments such as emergencies services, etc. to make sure when our decision is made on the civic numbering it will be communicated to these departments at the same time as it is communicated to the property owners.

As per the correspondence received from Don Hearn, M.I.M.A., ICD.D executive Director/CEO of the Municipal Assessment Agency which stated "The civic numbering of a property does not affect legal ownership, title, boundaries, legal descriptions, or any property rights. The legal identity of a property continues to be determined by the legal description contained in the applicable deed or other registered legal instrument."

As for mortgages, financing agreements, insurances, utility bills, etc. updates would just require notification of the correct street numbering. As per motor registration there is no charge for civic address changes and when you change one to the correct civic address all documents from motor

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registration changes. For example, if you change your drivers' licence then your vehicle registration will automatically change as well. As for your mailing address it gets delivered by your postal code, rural route number, comp number, and box number not your street address so it would have no impact on receiving mail. For wills and testaments, the civic number does not affect what you are bestowing as it would be the actual property that you own not the civic number of that property that is bestowed.

Hopefully this helps address some of your valid concerns and questions on civic numbering.

Thanks,

Angela Penney-Tucker
Town Clerk Manager
Town of Terra Nova
On behalf of Town Council

Glenn and Lena Winsor
30 Terra Nova Road
Terra Nova, NL A0C 1L0

August 18, 2026

To the Mayor and Members of Council—Town of Terra Nova

Re: Response to Formal Objection to Proposed Civic Address Renumbering

Dear Mayor and Members of Council:

We are writing in response to the correspondence received from the Town of Terra Nova regarding our formal objection to the proposed renumbering of civic addresses. We appreciate that the Town is conducting further research before making a final decision. However, we do not believe the response provided addresses the central concerns raised in our original letter. Most importantly, we still have not been given a reason why our long-established civic address needs to be changed.

Our family has occupied our property and used the same civic address since 1986. We have paid municipal taxes and maintained our property under that address for approximately forty years. We have never been advised that our existing civic address has created a problem for municipal services, emergency services, mail delivery, property identification, taxation, or any other municipal function.

The Town's response states that, in recent years, the Town has followed the numbering issued by the Municipal Assessment Agency (MAA). That explanation does not answer our question. The following is a list of responses to your statements:

1. *Following MAA numbering does not explain why a change is necessary*

   The Town states that it has followed the numbering appearing on MAA notices of assessment in order to remain consistent. If the Town has been using the MAA numbering for the past several years, we respectfully ask:

- Why was the existing civic numbering considered acceptable for approximately forty years?
- What specific problem has now been identified with the existing numbering?
- When was that problem first identified?
- Who identified the problem?
- What municipal, emergency-response, public-safety, addressing, mapping, or other requirement makes the proposed change necessary?
- Why is changing established civic addresses the appropriate solution?

Consistency with an assessment agency's records is not, by itself, an explanation of why established civic addresses must be changed. We also note that the MAA

correspondence quoted by the Town addresses the legal identity of a property. We did not dispute that legal ownership is established by legal descriptions and registered instruments. Our concern was the practical and administrative consequences of changing a civic address that has been associated with a property for approximately forty years. These are two separate issues.

2. *The Town has still not identified the public purpose of the proposed change*

Our original letter specifically asked the Town to identify the public purpose for the proposed renumbering. The response states that the Town is now checking with other departments, including emergency services, to ensure that the eventual decision is communicated to those departments.

This raises an important question: Has an emergency-service, public-safety, 911, mapping, or other operational problem actually been identified, or is the Town simply attempting to ensure that other departments are informed if Council decides to change the numbers? Those are very different circumstances.

If the proposed renumbering is required or recommended by emergency services, the Provincial 911 Civic Addressing Program, a municipal addressing standard, mapping requirements, or another government agency, we respectfully request that Council identify that requirement and provide the relevant documentation. If no such requirement exists, we would like Council to explain what specific municipal problem the proposed renumbering is intended to solve. At this point, we still do not understand why this change is being proposed.

3. *The response does not address the administrative burden on residents*

The Town states that changes to mortgages, financing agreements, insurance, utility bills, etc. would simply require notification of the correct street number. Respectfully, that is precisely the administrative burden about which we raised concern. The fact that an organization can be notified does not mean that notification creates no inconvenience, cost, risk, or administrative burden for the property owner.

A person whose address has remained unchanged for approximately forty years may have that address recorded with numerous organizations and on numerous historical documents. The Town has not provided any assessment of the number or nature of records that affected property owners may have to update, nor has it explained what assistance will be provided to residents.

We are not suggesting that changing a civic address changes the legal ownership of our property. We are asking the Town to acknowledge that changing a long-established address creates an administrative transition that would not otherwise exist.

4. *The statement regarding motor registration does not resolve the broader issue.*

   The Town advises that there is no charge for a civic address change through motor registration and that changing a driver's licence will automatically update vehicle registration. We appreciate that clarification. However, this addresses only one government record. It does not address the numerous other records that may contain a person's residential address. The question is not whether every individual update will result in a fee. The question is whether the Town has considered the overall administrative impact on affected property owners and, if so, what that assessment found. Our original request for an assessment of the financial and administrative impact therefore remains unanswered.

5. *The Town's comments regarding Canada Post do not address all mail and records*

   The Town states that mail delivery is based on postal code, rural route number, community number, and box number and therefore the proposed street-number change will have no impact on receiving mail. Even if that is correct for rural mail delivery, it does not establish that the civic address is irrelevant to all organizations, records, services, or correspondence associated with a person's residence. Again, our concern is not limited to whether Canada Post will deliver a letter. The issue is the broader administrative change created by replacing an address that has been used consistently since 1986.

6. *Legal documents and property records*

   We acknowledge the MAA's statement that civic numbering does not determine legal ownership, title, boundaries, legal descriptions, or property rights. We have never argued otherwise. Our concern is what happens when historical documents and current municipal records contain different civic numbers for the same property. For example, a property may have historical deeds, mortgages, surveys, insurance records, estate documents, agreements, tax records, or other documents referring to the existing civic address, while future municipal records refer to a different number.

   We understand that the legal description remains the controlling description of the property. However, Council has still not explained what procedure will be used to ensure that the transition between the historical civic address and the new civic address is clear and properly documented for property owners and future purchasers. We therefore continue to request that the Town explain how it intends to manage this transition.

7. *The response does not address our request for supporting documentation*

   Our original letter specifically requested access to any non-privileged documents supporting the proposed change, including reports, recommendations, mapping studies, correspondence with emergency services or the Provincial 911 Civic Addressing Program, and other documents relied upon by Council. The Town's

response states that it is conducting further research. We therefore request that, before Council makes a final decision, the Town provide affected property owners with the information upon which Council intends to base that decision. In particular, we request written confirmation of:

1. The specific reason the existing civic numbering is considered deficient or unsuitable.
2. The specific purpose the proposed renumbering is intended to achieve.
3. Whether any emergency service, 911 addressing authority, government department, or other agency has recommended or required the change.
4. The applicable municipal by-law, policy, regulation, standard, or other authority relied upon by Council.
5. Any reports, correspondence, maps, recommendations, or other documentation supporting the proposed change.
6. The number of properties that would be affected.
7. The anticipated administrative impact on affected property owners.
8. The process the Town will use to document the relationship between the existing and proposed civic addresses.
9. Whether affected property owners will receive formal written documentation confirming that the former civic address and new civic address refer to the same property.
10. Whether the Town has considered alternatives that would address any identified problem without requiring the renumbering of long-established properties.

8. *Our position remains unchanged*

We want to be clear that *we do not agree to the proposed change*. We are not opposing the proposal simply because change is inconvenient. We are opposing it because the Town has not demonstrated that the change is necessary, has not identified the specific problem it is intended to solve, and has not provided evidence demonstrating a public benefit sufficient to justify changing civic addresses that have been established and used for decades.

At this point, the Town's response essentially tells us that Council is continuing to investigate the matter and that, if a decision is made to change the numbers, property owners will be notified. That does not answer the fundamental question raised in our original objection: *Why is this change necessary?* Until Council can provide a clear, factual answer to that question, along with the documentation supporting its conclusion, we do not believe there is a sufficient basis for changing our established civic address.

9. *Incorrect salutation*

We also note that the correspondence received from the Town was addressed to "Ms. [redacted]." Our original letter was submitted by Glenn and Lena Winsor. We assume this was an administrative error or that a portion of the correspondence was copied from another response. Nevertheless, given that this matter concerns the accuracy of civic addressing and official municipal records, we believe it is important to point out the error and request that future correspondence concerning our property identify the correct property owners. We respectfully request that this response, together with our original letter, be entered into the official record of Council proceedings. We further request that no final decision regarding the renumbering of our civic address be made until affected property owners have been provided with the factual information and supporting documentation requested above and have been given a meaningful opportunity to respond.

Our position remains that our civic address has served our family and the community since 1986 without any demonstrated problem. We see no reason for it to be changed, and the Town has not yet provided us with one. We look forward to receiving a substantive response addressing that specific question.

Sincerely,

Glenn and Lena Winsor

Town of Terra Nova
Customer Aged Summary As at 08/19/26

Total	Current	31 to 60	61 to 90	91+
-0.50	0.00	0.00	0.00	-0.50
-35.16	*-35.16*	*0.00*	*0.00*	*0.00*
339.32	8.28	0.00	0.00	331.04
-5.60	0.00	0.00	-5.60	0.00
331.08	8.08	0.00	0.00	323.00
351.09	8.56	0.00	0.00	342.53
975.83	23.80	45.87	0.00	906.16
-0.50	0.00	-0.50	0.00	0.00
170.15	4.15	0.00	0.00	166.00
928.81	22.65	43.66	0.00	862.50
-0.55	0.00	0.00	0.00	-0.55
-7.52	0.00	0.00	0.00	-7.52
50.00	0.00	0.00	0.00	50.00
513.73	12.53	0.00	0.00	501.20
-7.40	0.00	-7.40	0.00	0.00
493.03	12.03	0.00	0.00	481.00
473.03	11.54	0.00	0.00	461.49
-7.76	0.00	0.00	0.00	-7.76
-20.40	-20.40	0.00	0.00	0.00
-19.00	0.00	-19.00	0.00	0.00
-1.45	-1.45	0.00	0.00	0.00
50.00	0.00	0.00	50.00	0.00
763.10	18.61	41.45	0.00	703.04
225.00	225.00	0.00	0.00	0.00
-9.00	0.00	-9.00	0.00	0.00
358.75	8.75	0.00	0.00	350.00
0.16	0.00	0.00	0.00	0.16
47.74	1.16	46.58	0.00	0.00
-0.15	-0.15	0.00	0.00	0.00
565.39	13.79	0.00	0.00	551.60
10.90	10.90	0.00	0.00	0.00
-3.84	-3.84	0.00	0.00	0.00
-0.02	0.00	0.00	0.00	-0.02
298.07	7.27	0.00	0.00	290.80
50.00	50.00	0.00	0.00	0.00
115.00	0.00	0.00	0.00	115.00
0.40	0.00	0.00	0.00	0.40
50.00	0.00	0.00	0.00	50.00
-9.00	0.00	-9.00	0.00	0.00
-0.20	-0.20	0.00	0.00	0.00
825.13	20.13	0.00	0.00	805.00

-0.60	0.00	0.00	0.00	-0.60
976.46	23.82	0.00	0.00	952.64
396.88	9.68	0.00	0.00	387.20
3.40	0.00	0.00	0.00	3.40
371.46	9.06	0.00	0.00	362.40
0.40	0.00	0.00	0.00	0.40
-0.91	-0.91	0.00	0.00	0.00
-71.88	0.00	0.00	0.00	-71.88
107.83	2.63	0.00	0.00	105.20
0.10	0.00	0.00	0.00	0.10
-6.45	0.00	0.00	0.00	-6.45
233.09	5.69	0.00	0.00	227.40
-0.10	0.00	0.00	0.00	-0.10
3.16	0.00	3.16	0.00	0.00
293.97	7.17	0.00	0.00	286.80
-0.30	0.00	0.00	-0.30	0.00
635.30	15.50	0.00	0.00	619.80
10,799.47	478.67	135.82	44.10	10,140.88

Town of Terra Nova
Vendor Aged Summary As at 08/19/26

Name	Total	Current	31 to 60	61 to 90	91+
Central Newfoundland Waste Ma...	697.50	697.50	-	-	-
Chatman's Earthworks Ltd.	537.50	537.50	-	-	-
Dart Enterprises Ltd	1,679.00	1,679.00	-	-	-
Diversions Computer Centre	83.78	83.78	-	-	-
GB Signs	115.00	115.00	-	-	-
George's Plumbing and Heating ...	4,025.00	4,025.00	-	-	-
Glovertown Home Hardware Bld...	374.60	374.60	-	-	-
Jodyann Cooper, CPA	4,945.00	4,945.00	-	-	-
OMB Parts & Industrial Ltd	297.81	297.81	-	-	-
Pike, Julie	327.82	327.82	-	-	-
Sign Factory	810.75	810.75	-	-	-
Storie, Valerie	120.61	120.61	-	-	-
Wave Creations	460.00	460.00	-	-	-
Total outstanding:	14,474.37	14,474.37	-	-	-

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