

TOWN OF TERRA NOVA INVITATION FOR BID

ELECTRICAL INSTALLATION FOR PUMP HOUSE – RALPH CALLOWAY MEMORIAL PARK

BID NO. 2025 –06–13

GENERAL BID INFORMATION

BID TITLE	Electrical installation for pump house – Ralph Calloway Memorial Park
BID TYPE	MATERIALS AND LABOUR
BID ISSUED DATE	June 13, 2025
ISSUING DEPARTMENT	TOWN OF TERRA NOVA
PRE-BID MEETING	June 23, 2025 at 4:00PM
PUBLICATION DATE	June 13, 2025
BID DUE DATE	June 25, 2025 AT 9:30AM BIDS RECEIVED AFTER THE TIME AND DATE STATED SHALL BE RETURNED UNOPENED TO THE BIDDER. ALL TIMELY SUBMITTED BIDS ARE OPENED AT THE SUBMITTAL ADDRESS 5 MINUTES AFTER BID CLOSING TIME.

INSTRUCTIONS FOR SUBMITTING BIDS

SUBMITTAL ADDRESS	TOWN OF TERRA NOVA ATTN: ANGELA PENNEY-TUCKER 1 RIVER ROAD TERRA NOVA, NL AOC 1L0
SUBMITTAL COPIES	ONE (1) ORIGINAL
SUBMITTAL ENVELOPE REQUIREMENTS	BIDS MUST BE <u>SEALED IF IN ENVELOPE OR AS AN ATTACHMENT IF IN EMAIL WITH SUBJECT BEING BID TITLE AND NUMBER</u> AND HAVE THE FOLLOWING INFORMATION CLEARLY MARKED AND VISIBLE ON THE OUTSIDE OF THE ENVELOPE OR IN MAIN SECTION OF EMAIL: <ul style="list-style-type: none"><li>• BID NUMBER AND TITLE</li><li>• NAME OF YOUR COMPANY</li><li>• ADDRESS</li><li>• CONTACT NAME FOR YOUR COMPANY</li><li>• PHONE NUMBER</li></ul>
LATE SUBMITTALS	BIDS RECEIVED AFTER THE TIME AND DATE STATED SHALL BE RETURNED IF IN AN ENVELOPE UNOPENED TO THE BIDDER.

## HOW TO OBTAIN DOCUMENTS

PRIMARY CONTACT	ANGELA PENNEY-TUCKER <a href="mailto:townofterranovalnf@aibn.com">townofterranovalnf@aibn.com</a>
QUESTIONS	June 24, 2025 AT 8:30AM PLEASE SUBMIT QUESTIONS AS SOON AS POSSIBLE. NO QUESTIONS REGARDING THE SPECIFICATIONS WILL BE RESPONDED TO AFTER THE ABOVE DATE AND TIME. ALL PERTINENT QUESTIONS WILL BE RESPONDED TO AND ANSWERED IN WRITING.

## FULL OPPORTUNITY

The Town of Terra Nova prohibits discrimination or preferential treatment because of race, color, religion, sex, national origin, ancestry, age (over 40), physical or mental disability, cancer-related medical condition, a known genetic pre-disposition to a disease or disorder, veteran status, marital status, or sexual orientation. The Town of Terra Nova encourages full and fair opportunities for small local businesses to participate in its contracts for the provision of goods and services. The Town of Terra Nova reserves the right to reject any or all bids, to waive any irregularities or informalities not affected by law, to evaluate the bids submitted and to award the contract according to the bid which best serves the interests of the Town.

## SCOPE OF WORK

START DATE: June 30, 2025

DATE TO HAVE COMPLETED: July 11, 2025

### DETAILS OF SCOPE OF WORK:

- Supply and install a 60-amp 120/240-volt service (100-amp if required)
- Supply and install meter socket
- Supply and install service panel complete with breakers as required.
- Supply and install grounding as per code.
- Supply and install surface mounted 1500-watt force flow heater 240-volts.
- Supply and install adequate LED lighting for space complete with switching
- Supply and install exterior LED wall pack above door complete with photocell.
- Supply and install one duplex receptacle in pump house for maintenance.
- Supply and install one exterior ground fault duplex receptacle complete with while in use cover.
- Supply and install all wiring and controls for deep well pump final connections, wire will be brought to the shed by the well installer.
- Supply and install all wiring and accessories to connect the fill alarm situated at the septic tank, this will have to be underground wiring from the pump house to the alarm location. Also, will

require a weatherproof box of sufficient size to install power supply 120-volts to 12-volts D/C and make all final connections. (All trenching will be done by the town NIC).

All electrical work is to be completed as per the current electrical code and all electrical equipment supplied to be CSA approved

Electrical permit must be included in the price and the final inspection certificate signed off before final payment.

Supply and installation of the post for the service mast will be installed by the Town of Terra Nova

A site visit will be mandatory on June 23, 2025 at 4:00PM at the site at the Ralph Calloway Memorial Park.

## **DELIVERABLES MUST INCLUDE**

- ALL WORK TO BE COMPLETED TO THE HIGHEST QUALITY
- ALL WORK IS TO BE COMPLETED ON TIME
- ALL WORK IS TO BE COMPLETED TO OR UNDER BUDGET
- COPY OF LIABILITY INSURANCE WITH A MINIMUM OF ONE MILLION LIABILITY INSURANCE
- A COPY OF A WCB CLEARANCE LETTER TO BE PROVIDED TO THE TOWN OFFICE WHEN TENDER IS AWARDED.