

TOWN OF TERRA NOVA INVITATION FOR BID

BID NO. 2025 – 05 – 28

GENERAL BID INFORMATION

BID TITLE	CONSTRUCTION OF A TRENCH LINE
BID TYPE	MATERIALS AND LABOUR
BID ISSUED DATE	MAY 28, 2025
ISSUING DEPARTMENT	TOWN OF TERRA NOVA
PRE-BID MEETING	NONE
PUBLICATION DATE	MAY 28, 2025
BID DUE DATE	JUNE 10, 2025 AT 10:00AM BIDS RECEIVED AFTER THE TIME AND DATE STATED SHALL BE RETURNED UNOPENED TO THE BIDDER. ALL TIMELY SUBMITTED BIDS ARE OPENED AT THE SUBMITTAL ADDRESS 5 MINUTES AFTER BID CLOSING TIME.

INSTRUCTIONS FOR SUBMITTING BIDS

SUBMITTAL ADDRESS	TOWN OF TERRA NOVA ATTN: ANGELA PENNEY-TUCKER 1 RIVER ROAD TERRA NOVA, NL AOC 1L0
SUBMITTAL COPIES	ONE (1) ORIGINAL
SUBMITTAL ENVELOPE REQUIREMENTS	BIDS MUST BE <u>SEALED IF IN ENVELOPE OR AS AN ATTACHMENT IF IN EMAIL WITH SUBJECT BEING BID TITLE AND NUMBER</u> AND HAVE THE FOLLOWING INFORMATION CLEARLY MARKED AND VISIBLE ON THE OUTSIDE OF THE ENVELOPE OR IN MAIN SECTION OF EMAIL: <ul style="list-style-type: none">• BID NUMBER AND TITLE• NAME OF YOUR COMPANY• ADDRESS• CONTACT NAME FOR YOUR COMPANY• PHONE NUMBER
LATE SUBMITTALS	BIDS RECEIVED AFTER THE TIME AND DATE STATED SHALL BE RETURNED IF IN AN ENVELOPE UNOPENED TO THE BIDDER.

HOW TO OBTAIN DOCUMENTS

PRIMARY CONTACT	ANGELA PENNEY-TUCKER townofterranovalnf@aibn.com
QUESTIONS	JUNE 9, 2025 AT 9:00AM PLEASE SUBMIT QUESTIONS AS SOON AS POSSIBLE. NO QUESTIONS REGARDING THE SPECIFICATIONS WILL BE RESPONDED TO AFTER THE ABOVE DATE AND TIME. ALL PERTINENT QUESTIONS WILL BE RESPONDED TO AND ANSWERED IN WRITING.

FULL OPPORTUNITY

The Town of Terra Nova prohibits discrimination or preferential treatment because of race, color, religion, sex, national origin, ancestry, age (over 40), physical or mental disability, cancer-related medical condition, a known genetic pre-disposition to a disease or disorder, veteran status, marital status, or sexual orientation. The Town of Terra Nova encourages full and fair opportunities for small local businesses to participate in its contracts for the provision of goods and services. The Town of Terra Nova reserves the right to reject any or all bids, to waive any irregularities or informalities not affected by law, to evaluate the bids submitted and to award the contract according to the bid which best serves the interests of the Town.

SCOPE OF WORK

START DATE: BETWEEN JUNE 11 -13, 2025

DATE TO HAVE COMPLETED: JUNE 13, 2025

DETAILS OF SCOPE OF WORK

DIG A TRENCH LINE AT THE RALPH CALLOWAY MEMORIAL PARK FROM THE WATER WELL TO THE NEW PUMPHOUSE LOCATION THAT WILL BE APPROXIMATELY 60 FEET LONG BY 3 FEET WIDE AND 4 FEET DEEP. WHEN ALL ELECTRICAL AND WATER LINE IS PLACED IN THE TRENCH IT IS TO BE BACKFILLED THE SAME DAY AS DUG. ACTUAL DATE WILL BE DETERMINED IN COMMUNICATION WITH THE COMPANY THAT WILL BE INSTALLING THE ELECTRICAL AND WATER LINE IN THE TRENCH.

DELIVERABLES MUST INCLUDE

- ALL WORK TO BE COMPLETED TO THE HIGHEST QUALITY
- ALL WORK IS TO BE COMPLETED ON TIME
- ALL WORK IS TO BE COMPLETED TO OR UNDER BUDGET
- COPY OF LIABILITY INSURANCE WITH A MINIMUM OF ONE MILLION LIABILITY INSURANCE
- A COPY OF A WCB CLEARANCE LETTER TO BE PROVIDED TO THE TOWN OFFICE WHEN TENDER IS AWARDED.