

**Town of Terra Nova  
Special Council Meeting  
November 1, 2024**

Minutes of the special council meeting of The Town of Terra Nova, held on Friday, November 1, 2024, at 11:45AM.

**Members Present**

Mayor  
Deputy Mayor  
Councillor

Andrea Granberg  
Julie Pike  
Roger Baird

**Also, Present**

Account Manager/Town Clerk

Angela Penney-Tucker

**Present via phone:**

Councillor  
Councillor

Linda Hillier-Smith  
Edward Osmond

**Adoption of Agenda**

No. 24-134

Moved by Councillor Baird, seconded by Councillor Hillier-Smith to adopt the agenda as presented, with the one item being Snow clearing of town buildings for the 2024-2025 winter season contract.

**In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, Councillor Osmond**

**Opposed: 0**

**Motion Carried**

Deputy Mayor Pike said no bids were received for the snow clearing of the town buildings for the 2024/25 season. We have to decide if we will put back out for the second time to tender or if we will reach out to the contractor that had the contract last season and see if they are still willing to take on the contract at the price, they asked for which was \$10,000.00 plus HST. This would be an increase of \$1,360.25 from last year once the town receives back its portion of the HST on the contract. The only change in the contract would be number 15 in which the consumer price index is removed for the option to renew the second year and would now read "At the end of the contract, it would be reviewed by both parties, if agreed there would be the possible option to renew the contract for a second year. If an increase was required, it would have to be approved by a motion of Council."

**Mayor Granberg declared conflict of interest and passed the gavel to Deputy Mayor Pike at 11:48AM.**

**No. 24-135**

**Motion made by Councillor Baird, seconded by Councillor Hillier-Smith to update number 15 in the contract as read and reach out to Burnt Pine Woodworks Ltd. to see if they are still interested in taking on the snow clearing contract for the town buildings for 2024/25 season at the rate, they had previously asked for of \$10,000.00 plus HST.**

**In favour: Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith**

**Opposed: 1 Councillor Osmond**

**Motion Carried**

Angela to reach out to Burnt Pine Woodworks Ltd. today and if they are not interested it will have to be put out to tender again.

**Deputy Mayor Pike passed gavel back to Mayor Granberg at 11:56AM.**

**No. 24-136**

**Motion made by Councillor Baird, seconded by Councillor Hillier-Smith to adjourn the meeting at 11:56am.**

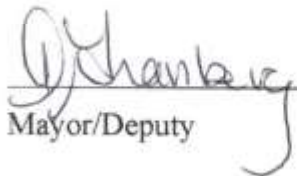
**In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, Councillor Osmond**

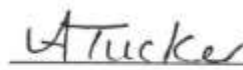
**Opposed: 0**

**Motion Carried**

## **ADJOURNMENT**

**11:56am**

  
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Mayor/Deputy

  
\_\_\_\_\_  
Clerk