

**Town of Terra Nova
Regular Council Meeting
June 12, 2024**

Minutes of the council meeting of The Town of Terra Nova, held on Wednesday, June 12, 2024,
at 6:03pm.

Members Present

Mayor	Andrea Granberg
Deputy Mayor	Julie Pike
Councillor	Roger Baird
Councillor	Linda Hillier-Smith
Councillor	Edward Osmond

Also, Present

Town Clerk Manager	Angela Penney-Lucker
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Adoption of Agenda

No. 24-055

Moved by Councillor Baird, seconded by Deputy Mayor Pike to adopt the agenda with the following additions: Under new business – Terra Nova Day by Mayor Granberg and under Town policies and regulations update – Clarity on the Eddie Eastman Hall Policy by Deputy Mayor Pike.

In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, Councillor Osmond.

Opposed: 0

Motion Carried

Minutes:

Regular meeting on May 14, 2024

Mayor Granberg asked if there were any errors or omissions in the minutes from the May 14, 2024, Council meeting.

Council Osmond stated that under the speed bump section of the minutes "It was suggested to put between 29 and 31 Lilly Brook Road" needs to be added.

Change will be made, and minutes will be adopted at the next meeting.

Business Arising:

- Town Policies and regulations update:
Purchasing Policy – read and included in the minutes. Councillor Osmond asked if okay with Municipal Affairs and Deputy Mayor Pike said a purchasing policy was suggested by Municipal Affairs.

No. 24-056

Motion made by Councillor Hillier-Smith to adopt the purchasing policy as read. Motion seconded by Deputy Mayor Pike.

In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, Councillor Osmond.

Opposed: 0

Motion Carried

Clarity on Eddie Eastman Policy – If two rentals on same weekend Council decided that the day/night rental has until noon of the following day to have clean up done and key returned if not another day fee will apply.

No. 24-057

Motion made by Deputy Mayor Pike to state in Eddie Eastman Hall Policy that you must be out of the building by noon of the next day if not another day fee will be applied. Motion seconded by Councillor Baird.

In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, Councillor Osmond.

Opposed: 0

Motion Carried

- Building on Loop Road update –Still a WIP. There is new legislation that is in the works with updates on controls in matters like this one.
- Ordering of outside receptacles and plug ins for Municipal building
Mayor Granberg declared conflict of interest at 6:23PM and gavel was passed to Deputy Mayor Pike.
Angela got 3 price quotes on the outside receptacles and plug ins as asked.

No. 24-058

Motion made by Councillor Osmond to go with the lowest price based on the quotes we got. Motion seconded by Councillor Baird.

In favour: Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, Councillor Osmond.

Opposed: 0

Motion Carried

Mayor Granberg back and gavel returned at 6:28PM

Angela reached out to four electrical companies and only received one quote back in the amount of \$795.00 plus HST. Angela to ask for WCB coverage and general liability insurance from the company to place on file.

No. 24-059

Motion made by Councillor Baird to hire on REN Electrical to complete this work to the town building at this price. Motion seconded by Councillor Osmond.

In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, Councillor Osmond.

Opposed: 0

Motion Carried

- Handicap washroom sign and handlebar for women's washroom – We received two quotes for the handicap washroom sign out of the three asked for. Both prices were at \$15.00. Angela has to go to Clarendville next time she is in so she can pick up sign at GB Signs for this amount.
We have three quotes for a handlebar that meets the required standards, and the lowest price is from Kent at \$44.99 plus HST

No. 24-060

Motion made by Councillor Hillier-Smith to purchase the handlebar at Kent for this price. Motion seconded by Councillor Baird.

In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, Councillor Osmond.

Opposed: 0

Motion Carried

- Tables for Eddie Eastman Hall – The tables have been purchased and we need to make a motion to approve the price difference as the 10 pack was no longer in stock. Michelle at Municipal Affairs said the motion could be revised at the next meeting.

No. 24-061

Motion made by Deputy Mayor Pike to revise the motion from the last meeting to purchase 6 packs of 2 tables from Costco for \$169.99 totaling \$1,172.93. Motion seconded by Councillor Hillier-Smith.

In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith.

Opposed: Councillor Osmond

Motion Carried

Council must decide on what to do with 12 old tables to be removed from the building.
Council to meet with the Terra Nova Community Workers on June 24, 2024 at 9:00AM
to decommission 12 tables.

No. 24-062

Motion made by Councillor Hillier-Smith to offer the 12 worst tables to the Terra Nova Community Workers first and they must be removed from the building and any they don't take will be auctioned off. Motion seconded by Councillor Osmond.

In favour: Mayor Granberg, Councillor Baird, Councillor Hillier-Smith, Councillor Osmond.

Opposed: Deputy Mayor Pike

Motion Carried

- Clean up/garbage collection – clean up week has been completed and Angela reached out to the garbage collector and due to insurance reasons, the garbage truck can not collect garbage on Sparkes Lane and Forge Lane due to not being able to go onto private own land. Angela emailed the property owners on these lanes letting them know that a garbage box can be placed at the cost of the property owners at the beginning of these lanes to place their garbage in.
- Basketball net –Council looked at a couple areas at the Ralph Calloway Memorial Park but without putting substantial funds into the areas it would not be feasible. Angela to check into size and then get some prices on supplies to set up basketball court at the main playground. Angela read email and included in minutes that came in on this subject.
- Angela read out and included in the minutes the emails received on garbage collection from above. Angela will send out another email to the property owners on these lanes confirming that the property owners of these lanes can get together and have a garbage box placed at the beginning of the lanes for garbage pick up.

Correspondence:

- Letter from Digital Government and Services NL– Read and included in minutes.
- Email on Victoria Day Weekend – Read and included in minutes. Angela to reach out to the T-rail and see if there is any interest in upgrading to maintain dust control like class A within town area. The town puts calcium by the trussell area and Eddie Eastman Hall area but not on the T-Rail as we are not the owners.
- Email on request for information – Read and included in minutes. This property is already an Air BnB.

No. 24-063

Motion made by Councillor Osmond to approve a Bed & Breakfast at 2C Terra Nova Road. Motion seconded by Deputy Mayor Pike.

In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, Councillor Osmond.

Opposed: 0
Motion Carried

- Emails on speed bumps around town – Read and included in minutes. The placement of the speed bumps is in areas that they are most needed. Unfortunately, the speed bump can not be moved as per prior motion 22-37.

Mayor Granberg passed the gavel to Deputy Mayor Pike at 7:34PM

No. 24-064

Motion made by Mayor Granberg to rescind motion 22-37. Motion seconded by Councillor Baird.

In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith.

Opposed: Councillor Osmond
Motion Carried

Gavel passed back to Mayor Granberg at 7:35PM

The other speed bump has been in that place for the past four years and they are all designed for all vehicles to be able to go over them at a reduced speed and not cause damage at a reduced speed.

- Cookhouse – emails read and included in minutes. Cookhouse was moved because of the septic going in there. Not many options came forward on placement and a lot of campers said it wasn't used that much. First, we need to get the septic finished before making any decisions on the cookhouse.
- Safety concern on Swimming Pond Road – read and included in minutes. Council said to have the town worker with the student worker clean the sand off the roadway. Currently, we have no more speed bumps to install there, and traffic has to drive slow in that area on nice summer days as there is a lot of traffic around this area going into the beach. Maybe a slow down sign can be placed there. We can reach out to the RCMP to see if they would have a meeting here or ask for more present to help with the speeding of ATVs around town. There is only so much Council can do. Anyone can contact the local RCMP as well.
- Quads/dirt bikes email – read and included in minutes. Angela to contact RCMP to see about more police present on these issues.
- Noise complaint in trailer park email – read and included in minutes. Also, another email came in on this issue but asked for it to be kept confidential. Angela to contact site renter(s) asking them to follow the rules of the park and if complaints continue to come into the town they will be asked to leave.
- Pickleball court – read and included in the minutes. Angela to ask when they would be available to discuss some questions and concerns with Council on this request.

Committee Reports:

Finance & Heritage– Councillor Hillier-Smith

- Current Operating Balance June 12, 2024 – \$270,521.11.
- Gas Tax Account Total June 12, 2024 - \$12,143.02.
- Accounts receivable owed on June 12, 2024, is \$89,203.69. List included in minutes.
- The Vendors Summary list June 12, 2024, totals \$7,980.63 as included on the vendor age included with the minutes.

No. 24-065

Motion made by Councillor Hillier-Smith to pay these invoices as tabled. Motion seconded by Councillor Baird.

In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, Councillor Osmond.

Opposed: 0

Motion Carried

One site renter inquired about the interest on their account for May and said to ask Council to remove it or they want their money back they paid for the season, and they will remove their trailer from the park. Council said that they can not remove interest on one account and not for all so they can stay and pay it or when their trailer is removed from the site, they can let the office know and the seasonal rate will be prorated up to that day.

Public Works, Communication, Grants update – Deputy Mayor Pike

- The gravel roads in town need to be graded with maybe the exception of Coolbreeze Lane. It is approx. 1km of roadways. We can check into hiring a company with a grader or when Coolbreeze Lane was brought up to grade it was done with a smaller piece of equipment not a grader and Council approved this work at that time and the roadway seems to be holding up good. Council decided to get some pricing on class A and a small piece of equipment to get the roadways graded.
- Update on work being completed on route 301 – The town has received an application for the quarry extension, and we would like to move forward on a positive note.

No. 24-066

Motion made by Deputy Mayor Pike that Council approve in principle J1 Contracting Limited quarry application for the rural use area of the application based on site rehabilitation plan, and all other stipulations as stated in the original letter to J1 Contracting Limited. The mixed-use zone must be rezoned under the town plan to rural zone at the cost of the contractor for the rezoning. Motion seconded by Councillor Baird.

In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, Councillor Osmond.

Opposed: 0

Motion Carried

- Purchase of cold patch and calcium for season – The town worker informed us that we will need one pallet of cold patch and two pallets of calcium for the season. For one pallet of cold patch from Castle including shipping it would be a total of \$1,359.30 and for two pallets of calcium from Home Hardware it would be \$4,658.35 including shipping cost. These prices were the cheapest of three price quotes on these items including delivery.

No. 24-067

Motion made by Deputy Mayor to purchase these items at the rates and places named above. Motion seconded by Councillor Hillier-Smith.

In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, Councillor Osmond.

Opposed: 0

Motion Carried

- Shingles on the Eddie Eastman Hall update – Still waiting for the contractor. Angela reached out to him again on Tuesday.
- Grants update –We have price quotes on the items for the grant from New Horizons for Seniors Program. We are looking at providing free internet access and supplies and tabletop games and to purchase another eight tables at no cost to the town. We still have issues to work out for storage and times it will be available to the public.

No. 24-068

Motion made by Councillor Hillier-Smith to proceed to purchase items listed in the New Horizons Seniors grant at the lowest price based on being available. Motion seconded by Councillor Baird.

In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, Councillor Osmond.

Opposed: 0

Motion Carried

- We got three price quotes on supplies for our garden bin grants and Castle came in the cheapest at a cost of \$643.52 plus the cheapest for the fertilizer for the bins at \$34.49.

No. 24-069

Motion made by Deputy Mayor Pike to purchase these items at Castle for a total cost of \$678.01. Motion seconded by Councillor Osmond.

In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, Councillor Osmond.

Opposed: 0

Motion Carried

- The topsoil for the garden bins delivered to the town was sent out to three contractors and DART Enterprises Ltd. came in the lowest at \$805.00 HST included.

No. 24-070

Motion made by Deputy Mayor Pike to purchase the topsoil form DART Enterprises Ltd. at the price stated above. Motion seconded by Councillor Osmond.

In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, Councillor Osmond.

Opposed: 0

Motion Carried

Council decided that the garden bins would be placed by the Municipal Building.

Ralph Calloway Memorial Park, Park Liaison, Crown Lands – Mayor Granberg

- Update on prep planning for second stage with septic in RCM Park – We must have a non-domestic well as per the province which comes at a higher cost. We are looking into extra funding to move forward to finish the second stage. The 24-hour pump test is more than we thought for the well. Angela will contact Municipal Affairs to see about any possible extra funds that may be available to us. Councillor Baird with reach out to Floyd Sharpe of Service NL to see if they have any information that may help us as well.
- Parking in vacant sites – we have an issue with vehicles and trailers being parked in vacant sites at the park. We do have some overnight or weekend bookings over the summer and these sites must be left vacant for the campers that have them booked. We understand that some sites at the park does not have room to park their vehicle, but we do ask that you only have ONE vehicle in the park per campsite and not park your enclosed trailers or ATV trailer there as well. To help avoid the problem of vacant sites being used as parking lots we will place reserved signs on the site posts for sites that have been rented.
- Baby swing at playground – the baby swing at the playground was damaged and had to be removed. We got a price on a CSA approved baby swing at a cost of \$210.00 for swing, \$5.00 each for the S hooks, and \$2.95 per foot for the swing chain.

No. 24-071

Motion made by Deputy Mayor Pike to purchase the CSA approved baby swing at the cost as per above to be put in the Ralph Calloway Memorial Park playground. Motion seconded by Councillor Hillier-Smith.

In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, Councillor Osmond.

Opposed: 0

Motion Carried

There were some birch trees in power lines in the park and a tree cracked so NL Power cut the trees in question. If member in the park see trees that need to be cut please don't cut yourself but reach out to the town office.

- Crown lands update – We have received Minister approval on a few more applications on file. We had one that could not be approved until one of the two options given by Crown Land are met by the applicant and one other one in which Crown lands approved if the town was okay with a small extension to allow for a septic design which was possible.
- Pine Tree Lots –Still a work in progress.

Social, Student Employment, Municipal Affairs, Public Relations, Beautification

- Student Employment update – We have received one resume for the Provincial grant and Angela will be contacting this applicant tomorrow to set up for the season. We had to turn down the Federal student grant as no more applicants.
- Municipal Affairs update – No updates
- Public Relations – The Terra Nova Recreation Commission has a Canada Day dance for kids and then adults on June 29, 2024. The Terra Nova Community Workers will be having the Canada Day celebrations with BBQ, parade, and games. Also, Bobby Evans will be having a family concert on July 6, 2024 from 8:00PM – 10:00PM.
- Beautification update – The Town worker asked for four pieces of 2x4x8 not pressure treated to fix up the bookshelf here at the Eddie Eastman Hall. This can be ordered and delivered from Castle when they deliver the supplies for the garden bins.

No. 24-072

Motion made by Deputy Mayor Pike to purchase these supplies for the bookshelf to be delivered when the order for the material for the garden bins is delivered. Motion seconded by Councillor Hillier-Smith.

In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, Councillor Osmond.

Opposed: 0

Motion Carried

Mayor Granberg passed the gavel to Deputy Mayor Pike at 8:50PM

- Our flower budget is \$500.00 and at Hannah's Garden the baskets are \$25.00 and at Hallett Nursery they are \$35.00-45.00 a basket and they have no bags.

No. 24-073

Motion made by Mayor Granberg to purchase flowers at Hannah's Garden up to a maximum of \$500.00. Motion seconded by Councillor Osmond.

In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, Councillor Osmond.

Opposed: 0

Motion Carried

Deputy Mayor Pike passed gavel back to Mayor Granberg at 8:52PM.

- Angela reached out and has two new Canada Day flags and two new Newfoundland flags being mailed out to the town and will be up in time for Canada Day as the ones we had prior are in bad shape.
- The town worker has asked for a 50-pound bag of fertilizer for the grass around the swim pond privies, and welcome sign. As per prior price quotes the 17x17x17 fertilizer for this can be purchased from Pinedale Farm for \$60.00 plus tax. This is the going price for this product.

No. 24-074

Motion made by Councillor Hillier-Smith to purchase the 50-pound bag of 17x17x17 fertilizer from Pinedale Farms for \$60.00 plus HST. Motion seconded by Councillor Baird.

In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, Councillor Osmond.

Opposed: 0

Motion Carried

- We have budgeted up to \$1,000.00 for some pressure treated lumber to go under the advertising sign by the Eddie Eastman Hall and in the last while Castle has come in with the lowest prices on lumber.

No. 24-075

Motion made by Deputy Mayor Pike to go with the lowest price to purchase the lumber to go under the sign and to include soil and sand to go there as well. Motion seconded by Councillor Hillier-Smith.

In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, Councillor Osmond.

Opposed: 0

Motion Carried

New Business:

- Handicap parking to be painted at Municipal Building – We received two quotes back and the local company in the area came in at the lowest price of \$300.00 taxes included - C&N Sealing Ltd.

No. 24-076

Motion made by Deputy Mayor Pike to hire on C&N Sealing Ltd. to paint the handicap parking on the pavement at the Municipal Building. Motion seconded by Councillor Baird.

In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, Councillor Osmond.

Opposed: 0

Motion Carried

- Thank you for items donated to town –We would like to thank Austin Rowsell for the buck saw and old thumb wrench, and small hammer pick donated to the town for display in our town office.
- Street addresses as per Municipal Assessment Agency – The town would like to remind everyone that the number and street name that appears on your property assessment notice from the Municipal Assessment Agency is the correct address for your property.
- Fire Department materials/Repair maintenance – The fire department has built a boardwalk to Mud Pond by the mailboxes at the DEP store area to allow the truck to access water there. We had budgeted \$5,000.00 for repairs and maintenance for the fire department and a total budget of \$21,200.00 which includes training, and the new fire truck option if approved.

No. 24-077

**Motion made by Councillor Osmond to pay the total cost for the fire department ramp.
Motion seconded by Councillor Baird.**

In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, Councillor Osmond.

Opposed: 0

Motion Carried

- Terra Nova Day – The date will be August 3, 2024 for Terra Nova Day. More information will be available for the next meeting. We are asking all groups in town to help in anyway that day.

Permits

- Five permits issued since the last meeting.

Next meeting – Wednesday July 24, 2024 at 6:00PM

No. 24-078

Motion made by Councillor Hillier-Smith to adjourn the meeting at 9:06pm. Motion seconded by Baird.

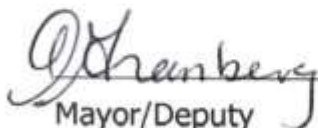
In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, Councillor Osmond.

Opposed: 0

Motion Carried

ADJOURNMENT

9:06 pm


Mayor/Deputy


Clerk

Purchasing Policy

- No motion needed for grant fund spending just three price quotes, if possible, if item is over \$25.00 before taxes and go with the lowest price and have the three price quotes placed on file.
- All other monies to be spent will require three price quotes, if possible, if items, project, or service is under \$350.00 before taxes and go with the lowest price of the three quotes. The motion will be included at the next regular meeting under the vendor age summary.
- If an item, project, or service is over \$350.00 to a maximum of \$500.00 before taxes then three price quotes, if possible, will be sent by email to Councillors and if agreed on pricing by a majority of Councillors it can be purchased and a motion to be made at the next regular meeting of Council. If no majority agreement on it, then it must wait until it goes through a motion at the next regular meeting of Council.
- The lowest price would be based on the availability of the item and if an item is not available then go with the next lowest price that is available.

Adopted: June 12, 2024

Motion number:

Sent: Sunday, May 19, 2024 11:19 AM

To: townofterranovalnf@aibn.com

Subject: Basketball net

Hi,

I am inquiring into the status of the basketball net and half court in town. It was approved by council but I don't see it mentioned in the town council minutes.

I look forward to hearing from you.

Thanks,



Town of Terra Nova <townofterranovalnf@aibn.com>

F

to me



3

Garbage hasn't been collected there in the past. I will check with Council but I expect it's not done for 2 reasons. Road is not maintained by the Town and lack of turn around space for the garbage truck. I will check with Council on this and let you know if I'm wrong.

On Fri, May 17, 2024 at 4:24 PM Town of Terra Nova <townofterranovalnf@aibn.com> wrote:

Good day,

1

This is to notify you that your regular weekly garbage can be placed at the end of your lane/road where you turn off from Loop Road for pickup and this also includes any items for the clean up week.

Thanks,

Angela Tucker

Town Clerk Manager

Town of Terra Nova

Town of Terra Nova

From: [REDACTED]
Sent: May 20, 2024 5:06 PM
To: Town of Terra Nova
Subject: Re: Garbage pick up and clean up info

Good Day Council,

2 I don't think that this is a suitable solution, because I don't think residents at the beginning of Sparkes Lane will appreciate me leaving my garbage by their property for 2 days waiting to be picked up. As you can see from the below emails, I contacted the council on this back in 2020, but was given a similar solution, which I felt wasn't suitable either. The excuse that there is nowhere to turn around in my opinion is not a valid excuse. During construction of my place, I have had tandem's, tandem tandem's and trucks with 40' trailers up Sparkes Lane. As well I have a swing around driveway that can be used. Every small town has lanes similar to Sparkes Lane and has no issues collecting garbage or snow clearing, which is another topic that needs to be discussed.

Regards

[REDACTED]

[REDACTED]

Garbage Collection Sparkes Lane

Inbox

Search for all messages with label Inbox

Remove label Inbox from this conversation



Town of Terra Nova <townofterranova@nf.aibn.com>

to me



Good Afternoon,

1 I spoke to the garbage contractor this afternoon about servicing Sparks Lane. They can't do it as their insurance doesn't cover them on unserviced lanes/streets/roads. I was unaware but they don't do Forge Lane here either. But I do have a solution for you. At The Dep on the back end of their parking lot toward Loop Road you will see one locked garbage box. This belongs to folks outside of the Town on Stable Lane. Mrs. Cornell, owner of the Dep, says you can put a locked garbage bin adjacent to that one, no charge. I can help you arrange to give a key to the garbage contractor.

May 16, 2024

Terra Nova
Attention: Town Manager
1 River Road
Terra Nova, NL A0C 1L0

Good Day

I hope you had a wonderful time at the Municipalities NL Symposium 2024. It was my goal to speak with all Municipalities and unfortunately I did not have the pleasure of speaking with you. I hope to hear from you in the near future to discuss enrolling your Municipality in the BizPaL Platform.

I am happy to say that there is no cost to the Municipality for registering with BizPaL. It only leads to benefits for your Town. BizPaL is the first stop for starting and growing your business in Newfoundland and Labrador and in Canada. It is a partnership among all three levels of government – federal, provincial, and municipal – to deliver a streamlined online source of information and reduced red tape for Businesses and Entrepreneurs. Businesses in Newfoundland and Labrador may be subject to a vast array of permit and licence requirements, from municipal regulations about zoning and signage and parking to provincial rules around health and transportation to federal regulations governing imports, exports and land-use. BizPaL is an interactive tool that helps businesses and entrepreneurs identify which permits and licences may be required in a customized list based on location and industry type. BizPaL also provides direct links to additional information sources and, in some cases, the ability to apply for requisite licences or permits online.

I look forward to hearing from you regarding the BizPaL Platform. I can be reached at sandramurphy@gov.nl.ca or via phone (709) 729-3482.

Regards,



Sandra Murphy

*Departmental Program Coordinator
Digital Government and Service NL*

Town of Terra Nova

From: [REDACTED]
Sent: May 21, 2024 11:23 AM
To: Town Of Terra Nova
Cc: [REDACTED]
Subject: Victoria Day Weekend

Dear Mayor and Councillors;

After a weekend from Hell with all of the ATV and Dirt Bike activity in the community I would like to know if Council has any intention of applying Calcium Chloride (CaCl_2) to the t-railway section that runs through Terra Nova? We were subjected to huge dust clouds which resulted in misery for many not to mention the speeding and reckless driving and noise.

I can appreciate that council is powerless to enforce the traffic laws or to control such activity but at least the application (ON A REGULAR basis) of calcium would mitigate some of the misery experienced by the residents of the town from the dust.

[REDACTED]
Terra Nova=

Town of Terra Nova

From: [REDACTED]
Sent: May 27, 2024 3:30 PM
To: Town of Terra Nova
Subject: Request for information
Attachments: Land use - Residential.pdf

Good day,

I am interested in purchasing and living at 2C Terra Nova Road, which has been used as an Air BnB for several years. I plan to live there year-round.

To prepare, I have questions that need to be approved by the council as per the Terra Nova Municipal Plan, 2019-2029. I would like to use the property as a bed and breakfast or cottage. Is this possible?

Terra Nova Municipal Plan, 2019-2029

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Other permitted uses include subsidiary apartments, accessory buildings, conservation, open space, and small-scale crop agriculture.

- (2) Development that may be permitted in the Residential designation at Council's discretion include boarding houses, bed and breakfast operations, commercial tourist cottages, kennels, small-scale livestock agriculture, recreational open space, recreational facilities, indoor assembly uses, and small-scale energy facilities.

Town of Terra Nova

From: [REDACTED]
Sent: May 28, 2024 8:41 PM
To: townofterranovalnf@aibn.com
Subject: Town of Terra Nova Motion 22-37 approved to move speed bump
Attachments: IMG_3952.heic; Untitled attachment 00031.txt

Hello Town of Terra Nova;

I am inquiring on the subject motion that was passed by council on or about April 27, 2022. (Movement of speed bump)

It has come to my attention that that the town has since decided to not to carry out the action that was approved in this motion.

It is disturbing to think that a decision that has been debated in council, approved in council and published for public record in the town's minutes be simply set aside as a matter of inconvenience or unsuited to the opinions of new council members.

Any costs, safety concerns, road structure considerations were considered when the motion was originally passed and are NOT a consideration after the fact.

I am requesting you carry out what has already been approved by the town's duly elected council under motion 22-37.

I await your response.

[REDACTED]
Resident of [REDACTED] Lilly Brook rd Terra Nova, NI

Minutes April 27,2022

Mayor Osmond asked if there were any errors or omissions in the minutes from the April Council Meeting.

No. 22-36

Motion made by Deputy Mayor Davis to adopt the April 27, 2022 minutes. Motion seconded by Councillor Granberg.

In favour: All

Opposed: 0

Motion Carried

Business Arising:

- Trailer – River Road – meeting with resident and was explained why still there. Next step is to send letter to crown lands stating this trailer is in an EP zone and has no permit to occupy crown lands. We have no contact information for the other property there. We will be trying to find out who owns the other property there or try to find out some information from crown lands on it.
- Speed bumps – They are placed in the same area as prior year.

No. 22-37

Motion made by Deputy Mayor Davis that council directed staff to reinstall speedbumps, with the caveat that upon fiscal availability and planned paving, relocation to the current placement of speedbumps with change. The number of speedbumps will remain the same and assigned streets will remain the same but exact placement of 1 speedbump will be changed. Motion seconded by Councillor Pike.

In favour: All

Opposed: 0

Motion Carried

- Town Policies – New ones to be done and existing ones to be reviewed. Time set for Tuesday June 7, 2022, at 6pm including councillors and Account Manager/Town Clerk.
- Bus Stop Signage – To be put up just inside from stop sign by hydro pole facing longways down Lilly Brook Road. Deputy Mayor Davis is going to order sign from GB Signs tomorrow and when it comes in Watson will install it.
- Stop sign repairs – Mayor spoke with worker to do and repairs are completed as per Councillor Granberg.
- Contaminated soil – Letter to be sent to crown lands on area.
- Audit – Accountant was into the office to review cash and accounts up to the end of April 2022. Most accountants were too busy to do an audit right away and it would be July or August 2022 before the new clerk could start. The accountant, prior town clerk, new Account Manager/Town Clerk, the Mayor, and Deputy Mayor all signed the documents

Town of Terra Nova

From: [REDACTED]
Sent: May 28, 2024 7:20 PM
To: Town of Terra Nova
Subject: Question

Good Morning:

We were wondering if it would be possible to get the speed bump that's just past our cabin on Lilly Brook moved back in past our driveway? This speed bump is causing damage to our equipment and if it could be moved back in the road farther it would be greatly appreciated!



Get [Outlook for iOS](#)

Town of Terra Nova

From: [REDACTED]
Sent: May 31, 2024 4:28 PM
To: Town Of Terra Nova
Subject: Cookhouse

The cook house has been removed from our trailer park In the meeting we had last year, it was in agreement it would be moved behind the playhouse or looking for a new location.

Now our kids have no where to go with their friends when there is weather.

Kids of all ages use it and we all know small kids can't leave the park and go there by themselves.

When will the cook house be returning to our park. Having it in the town for town use isn't benefiting us at all.

Thank you
[REDACTED]

Town of Terra Nova

From: [REDACTED]
Sent: June 3, 2024 3:22 PM
To: townofterranovalnf@aibn.com
Subject: Campground Cookhouse

Good Afternoon,

I am wondering if the Cookhouse that was in the trailer park, is being put back in the park. The Cookhouse was used by the kids in the park, especially on rainy days. It was also used by the adults. It was a great place for a cook up when a crowd got together and also a great place to sit around and chat if it was a rainy night. I really think it should be put back in the park.

Thank you,

Town of Terra Nova

From: [REDACTED]
Sent: June 1, 2024 6:21 PM
To: Town Nova
Subject: Safety concern on Swimming Pond Road
Importance: High

Town of Terra. Nova
1 River Road
Terra Nova, NL
A0C 1L0

June 1, 2024

To whom it may concern,

I am writing to address a safety concern on Swimming Pond Road. I recommend that the Town of Terra Nova consider installing two-speed bumps due to the high speed of some bikes and vehicles on this road. Additionally, a significant amount of sand on the asphalt should be cleared. I strongly believe that the installation of speed bumps would greatly enhance safety and help prevent accidents. I Also consent to the public release of my name with respect for this request

Yours truly,
Robert Lester
76 Loop Road
Terra Nova

Town of Terra Nova

From: [REDACTED]
Sent: June 9, 2024 8:19 PM
To: Town Of Terra Nova
Subject: Quads / Dirt Bikes

Morning Angela

Saturday, June 8, 2024, late in the afternoon there were two quads & two dirt bikes driving past my house on Loop Road heading towards Terra Nova Road. They all appeared to be young teenagers. The lead quad, in the playground area, proceeded to do a very high wheelie & continued on past my house before dropping the front tires. To me, they were all exceeding the speed limit & practicing dangerous stunts on our town streets & in the playground area. Unfortunately I couldn't get to the street fast enough to catch them, get a license plate number or see where they were going. Actions like these could lead to a serious accident if these drivers lose control of the bikes while doing these stunts.

I don't know what the answer is but it looks like this problem is only to get worse as the summer progresses.

Thanks for letting me rant.

[REDACTED]

Town of Terra Nova

From: [REDACTED]
Sent: June 8, 2024 11:41 AM
To: Town of Terra Nova
Subject: Noise Complaint [REDACTED]

I'm not usually one to put in a complaint, I usually deal with the situation myself. But after going through last summer with my neighbor having open fires, loud music and crowds of people coming and going all night sometimes..I've decided this year that I'm not keeping my mouth shut. He has blatant disrespect for his neighbors, up all hrs with the music banging from his speaker and blowing the horn on it. If it only happened every once in a while I would not care in the least, even if he kept his music down I wouldn't care. But it's CONSTANT. My husband and my other neighbor spoke to him last yr.. It seems he has forgotten. One of my neighbors don't ever come camping very often anymore because of him. As neighbors we just want some RESPECT, that's it.

[REDACTED]
[REDACTED]

Sent from my Bell Samsung device over Canada's largest network.

Town of Terra Nova

From: [REDACTED]
Sent: June 6, 2024 3:10 PM
To: townofterranovalnf@aibn.com
Subject: Fwd: Pickleball courts

Begin forwarded message:

From: [REDACTED]
Date: June 5, 2024 at 8:26:40 PM NDT
To: townofterranovalnf@aibm.com
Subject: Pickleball courts

Good morning.

I would like to request a Pickleball court to be set up at the Eddie Eastman hall. All that will be required is lines/tape on the floor which measures 20 x 44. Also a removable net will be required which costs approximately \$125.00

I have included a diagram of what it would look like.

Pickleball is the fastest growing sports in North America. It appeals to all ages. I feel that this would be a great asset to the town and great for social, mental and physical healthcare.

If you require any further information, please feel free to contact me. Contact me via email or phone at [REDACTED]

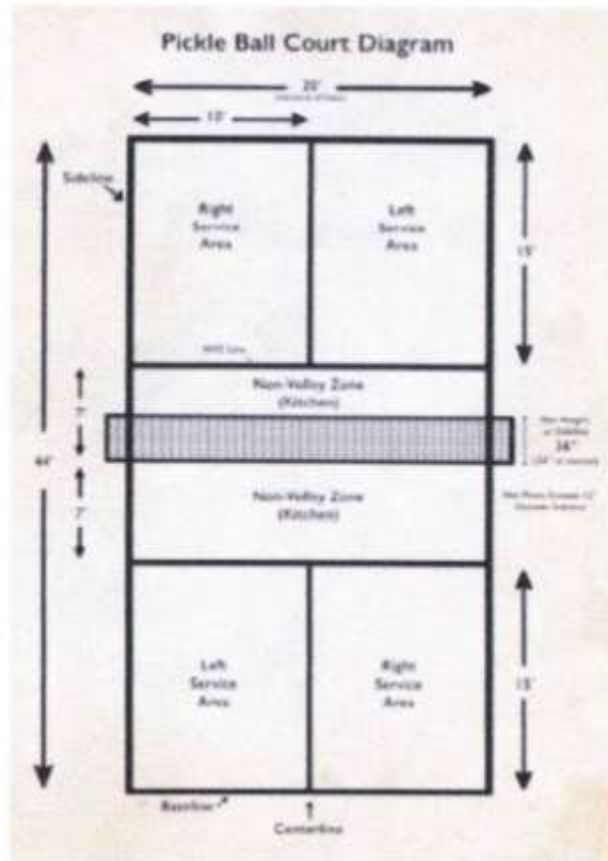
Thank you
[REDACTED]



9:29



etsy.com



Town of Terra Nova
Vendor Aged Summary As at 06/12/24

Name	Total	Current	31 to 60	61 to 90	91+
Central Newfoundland Waste Ma...	912.75	912.75	-	-	-
Dlversions Computer Centre	70.96	70.96	-	-	-
Drycore Eastern Inc	243.95	243.95	-	-	-
East-Glo Castle Building Supplies	2,178.27	2,178.27	-	-	-
Glovertown Home Hardware Bid...	1,562.63	1,562.63	-	-	-
Granberg, Andrea	170.64	170.64	-	-	-
North Atlantic	80.06	80.06	-	-	-
Pike, Julie	1,172.93	1,172.93	-	-	-
PSD Citywide Inc.	340.69	340.69	-	-	-
Ralph, Kim	1,247.75	1,247.75	-	-	-
Total outstanding:	7,080.63	7,080.63	-	-	-

Town of Terra Nova
Customer Aged Summary As at 06/12/24

Total	Current	31 to 60	61 to 90	91+
270.25	0.00	0.00	115.00	155.25
901.31	38.81	0.00	0.00	862.50
380.00	0.00	0.00	0.00	380.00
380.00	0.00	0.00	0.00	380.00
380.00	0.00	0.00	0.00	380.00
380.00	0.00	0.00	0.00	380.00
2,638.16	97.24	0.00	182.10	2,358.82
901.31	38.81	0.00	0.00	862.50
380.00	0.00	0.00	0.00	380.00
437.93	2.49	0.00	4.67	430.77
536.48	6.74	0.00	12.62	517.12
780.00	0.00	0.00	0.00	780.00
380.00	0.00	0.00	0.00	380.00
378.81	16.31	0.00	0.00	362.50
284.43	0.00	0.00	12.25	272.18
-0.55	0.00	0.00	0.00	-0.55
792.87	34.14	0.00	0.00	758.73
899.46	38.73	0.00	0.00	860.73
405.41	1.09	0.00	2.05	402.27
760.00	0.00	0.00	0.00	760.00
702.36	32.40	0.00	0.00	669.96
970.12	25.41	0.00	47.59	897.12
-10.00	0.00	0.00	0.00	-10.00
457.92	0.00	0.00	6.57	451.35
780.00	0.00	0.00	0.00	780.00
465.27	0.00	0.00	7.18	458.09
895.48	38.56	0.00	0.00	856.92
-0.50	0.00	-0.50	0.00	0.00
376.00	0.00	0.00	0.00	376.00
1,466.78	63.16	0.00	306.83	1,096.79
1,029.70	27.98	0.00	52.39	949.33
203.00	0.00	0.00	0.00	203.00
920.09	39.62	0.00	17.97	862.50
744.01	0.00	0.00	0.00	744.01
380.00	0.00	0.00	0.00	380.00
115.00	0.00	115.00	0.00	0.00
1,006.23	26.97	0.00	50.49	928.77
380.00	0.00	0.00	0.00	380.00
380.00	0.00	0.00	0.00	380.00
469.59	3.86	0.00	85.73	380.00
380.00	0.00	0.00	0.00	380.00

426.58	2.00	0.00	3.76	420.82
760.00	0.00	0.00	0.00	760.00
380.00	0.00	0.00	0.00	380.00
380.00	0.00	0.00	0.00	380.00
380.00	0.00	0.00	0.00	380.00
380.00	0.00	0.00	0.00	380.00
380.00	0.00	0.00	0.00	380.00
380.00	0.00	0.00	0.00	380.00
901.31	38.81	0.00	0.00	862.50
417.52	17.98	0.00	0.00	399.54
-2.50	-2.50	0.00	0.00	0.00
5,606.00	241.41	0.00	392.13	4,972.46
115.00	0.00	0.00	115.00	0.00
380.00	0.00	0.00	0.00	380.00
380.00	0.00	0.00	0.00	380.00
760.00	0.00	0.00	0.00	760.00
380.00	0.00	0.00	0.00	380.00
380.00	0.00	0.00	0.00	380.00
901.31	38.81	0.00	0.00	862.50
380.00	0.00	0.00	0.00	380.00
824.82	35.52	0.00	0.00	789.30
901.31	38.81	0.00	0.00	862.50
380.00	0.00	0.00	0.00	380.00
760.00	0.00	0.00	0.00	760.00
380.00	0.00	0.00	0.00	380.00
890.04	38.33	0.00	0.00	851.71
380.00	0.00	0.00	0.00	380.00
380.00	0.00	0.00	0.00	380.00
961.40	41.40	0.00	0.00	920.00
965.77	41.59	0.00	0.00	924.18
100.00	0.00	0.00	0.00	100.00
115.00	0.00	0.00	115.00	0.00
380.00	0.00	0.00	0.00	380.00
380.00	0.00	0.00	0.00	380.00
961.40	41.40	0.00	0.00	920.00
380.00	0.00	0.00	0.00	380.00
1,939.16	0.00	0.00	97.69	1,841.47
880.24	0.00	0.00	0.00	880.24
10,090.36	0.00	0.00	0.00	10,090.36
380.00	0.00	0.00	0.00	380.00
380.00	0.00	0.00	0.00	380.00
379.85	0.00	0.00	0.00	379.85
662.86	30.70	0.00	0.00	632.16
380.00	0.00	0.00	0.00	380.00
901.31	38.81	0.00	0.00	862.50

405.41	1.09	0.00	2.05	402.27
380.00	0.00	0.00	0.00	380.00
360.91	0.00	0.00	0.00	360.91
380.00	0.00	0.00	0.00	380.00
900.54	38.78	0.00	0.00	861.76
901.31	38.81	0.00	0.00	862.50
380.00	0.00	0.00	0.00	380.00
780.00	0.00	0.00	0.00	780.00
493.48	4.89	0.00	9.15	479.44
380.00	0.00	0.00	0.00	380.00
380.00	0.00	0.00	0.00	380.00
380.00	0.00	0.00	0.00	380.00
685.46	29.52	0.00	0.00	655.94
274.31	11.81	0.00	0.00	262.50
380.00	0.00	0.00	0.00	380.00
901.07	38.80	0.00	0.00	862.27
347.46	14.96	0.00	0.00	332.50
0.50	0.00	0.00	0.00	0.50
-71.88	0.00	0.00	0.00	-71.88
380.00	0.00	0.00	0.00	380.00
380.00	0.00	0.00	0.00	380.00
901.31	38.81	0.00	0.00	862.50
374.22	16.11	0.00	0.00	358.11
380.00	0.00	0.00	0.00	380.00
80.00	0.00	0.00	0.00	80.00
380.00	0.00	0.00	0.00	380.00
1,160.00	0.00	0.00	0.00	1,160.00
380.00	0.00	0.00	0.00	380.00
399.01	0.00	0.00	19.01	380.00
-0.10	0.00	0.00	0.00	-0.10
380.00	0.00	0.00	0.00	380.00
380.00	0.00	0.00	0.00	380.00
780.00	0.00	0.00	0.00	780.00
2,548.67	0.00	0.00	0.00	2,548.67
380.00	0.00	0.00	0.00	380.00
901.31	38.81	0.00	0.00	862.50
380.00	0.00	0.00	0.00	380.00
901.31	38.81	0.00	0.00	862.50
380.00	0.00	0.00	0.00	380.00
1,060.02	29.28	0.00	54.84	975.90
207.50	0.00	0.00	0.00	207.50
380.00	0.00	0.00	0.00	380.00
380.00	0.00	0.00	0.00	380.00
-5.25	0.00	0.00	0.00	-5.25
700.15	30.15	0.00	0.00	670.00

901.31	38.81	0.00	0.00	862.50
380.00	0.00	0.00	0.00	380.00
380.00	0.00	0.00	0.00	380.00
380.00	0.00	0.00	0.00	380.00
380.00	0.00	0.00	0.00	380.00

89,203.69	1,584.83	114.50	1,712.07	85,792.29
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