

**Town of Terra Nova
Regular Council Meeting
December 13, 2023**

Minutes of the council meeting of The Town of Terra Nova, held on Monday, December 13, 2023, at 6:00pm.

Members Present

Mayor
Deputy Mayor
Councillor
Councillor

Andrea Granberg
Julie Pike
Linda Hillier-Smith
Geoff Moore

VIA PHONE

Councillor

Roger Baird

Absent

Also, Present

Account Manager/Town Clerk

Angela Penney-Tucker

Adoption of Agenda

No. 23-154

Moved by Councillor Moore, seconded by Councillor Baird to adopt the agenda as presented.

In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, and Councillor Moore.

Opposed: 0

Motion Carried

Minutes:

Regular meeting on November 27, 2023

Mayor Granberg asked if there were any errors or omissions in the minutes from the November 27, 2023, Council meeting.

No. 23-155

Motion made by Councillor Hillier-Smith to adopt the November 27, 2023; minutes as tabled. Motion seconded by Deputy Mayor Pike.

In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, and Councillor Moore.

Opposed: 0

Motion Carried

Special meeting on December 1, 2023

Mayor Granberg asked if there were any errors or omissions in the minutes from the Special meeting on December 1, 2023.

No. 23-156

Motion made by Councillor Moore to adopt the December 1, 2023; minutes as tabled.

Motion seconded by Councillor Hillier-Smith.

In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, and Councillor Moore.

Opposed: 0

Motion Carried

Business Arising:

- Town Policies and regulations update: None
- Storage building on Loop Road update –I received an email from the property owner on December 12th with a couple dates for next week that would work, and Tony Rose with Fire Services said he can meet on December 20th at 2:00pm with the property owner. He asked for a contact name and number to make sure on the day of that the property owner will be there. I also reached out to the Fire Department to see if someone would be available as well and the Deputy Fire Chief is available to meet as well at this time. Just waiting on confirmation from the property owner now and a contact name and number for that day for this to proceed.

Correspondence: None

Committee Reports:

Finance, Heritage, Women's Committee Liaison, Recreation – Councillor Hillier-Smith

- Current Operating Balance December 13, 2023 – \$254,786.26
- Gas Tax Account Total December 13, 2023 - \$251.03.
- Accounts receivable owed on December 13, 2023, is \$45,968.88. List included in minutes.
- The Vendors Summary list December 13, 2023, totals \$3,256.30 as included on the vendor age included with the minutes.

No. 23-157

Motion made by Councillor Hillier-Smith to pay these invoices as tabled. Motion seconded by Deputy Mayor Pike.

In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, and Councillor Moore.

Opposed: 0

Motion Carried

- TNRC update – No functions since last meeting one cancelled due to power outage.
- TNCW update – Since last meeting, hall was decorated, ladies Christmas party was held. Letter from council was received regarding liability insurance issue, and now waiting for meeting of discussion in the New Year.

Public Works, Communication, Grants update – Deputy Mayor Pike

- Shingles on the Eddie Eastman Hall update – Work to be started next week weather permitting.
- Snow clearing contract – The tender was awarded at our public meeting on December 1, 2023, so we now have a signed snow clearing contract up until April 10, 2024.

Grants update: The playground equipment has been installed and we were just waiting one piece of equipment that is here now and the company has been notified so the installers can come back and finish this in the spring now, so the Ralph Calloway Memorial Park playground will remain closed for the winter season. A big thanks to Deputy Mayor Pike for all the work she put into getting this project finished. It was a lot of prep work to get this project from start to finish. Maybe we will have a special opening for these new updates to our playgrounds.

Ralph Calloway Memorial Park, Park Liaison, Crown Lands – Mayor Granberg

- Sewer disposal tank update – In the new year we will start to plan for the second stage in the sewer tank system and the road in that area.
- The playground at the Ralph Calloway Memorial Park playground will remain closed until new equipment piece is installed.
- There is a tree down near the emergency gate area. Mayor Granberg will check into getting it moved.
- Council will investigate the option of a tank for the calcium and water to be spread this season and the options for the sewer dumping for the campers.
- Crown lands update – Two more approved by Crown Lands and just waiting for surveys and septic designs. Two applications have been placed on hold with Crown Lands because we now must get approval from the minister to apply for these land extensions

in which both ourselves and Crown Lands was unaware of in the past. This is as per section 201 of the Municipalities Act.

Social, Student Employment, Municipal Affairs, Public Relations, Beautification

- Municipal Affairs update – N/A
- Public Relations – Purchase of Chocolates for residents.

No. 23-158

Motion made by Deputy Mayor Pike to purchase chocolates for full time resident's and Santa will hand out at the Christmas eve party. For residents not there they will be delivered between December 26-27th. Motion seconded by Councillor Hillier-Smith.

In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, and Councillor Moore.

Opposed: 0

Motion Carried

- The new privy and changeroom at the swim area parking lot will need extra reinforcement to keep the door closed. Councillor Moore will investigate this.
- Notice is posted on our website and Facebook page that there is no winter maintenance for the cookhouse, playground(s), Ralph Calloway Memorial Park, or swim pond area so it is use at own risk. We have two signs ordered stating use at own risk for the cookhouse and for the privy/changeroom at the swim pond that will be picked up tomorrow.
- Beautification update –Thanks to the Town Worker and Councillor Moore for the help and extension cords in setting up the lights for the trussell, cookhouse, community trees, and municipal building. New extensions cords will have to be purchased for next year.

New Business: None

Permits

- One permit issued since the last meeting.

Next meeting – Wednesday, January 17, 2024, at 6:00pm at the Eddie Eastman Hall.

No. 23-159

Motion made by Councillor Moore to adjourn the meeting at 6:43pm. Motion seconded by Councillor Baird.

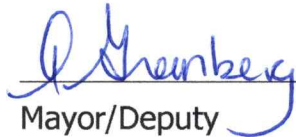
In favour: Mayor Granberg, Deputy Mayor Pike, Councillor Baird, Councillor Hillier-Smith, and Councillor Moore.

Opposed: 0

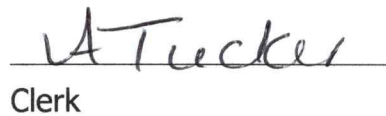
Motion Carried

ADJOURNMENT

6:43 pm



Mayor/Deputy



Clerk

Town of Terra Nova
Vendor Aged Summary As at 12/13/23

Name	Total	Current	31 to 60	61 to 90	91+
<u>Garrett, Matthew</u>	<u>242.00</u>	<u>242.00</u>	-	-	-
Receiver General For Canada	3,014.30	3,014.30	-	-	-
ScotiaLine Visa	-50.00	-	-	-	-50.00
Total outstanding:	<u>3,206.30</u>	<u>3,256.30</u>	-	-	-50.00

Town of Terra Nova
Customer Aged Summary As at 12/13/23

Total	Current	31 to 60	61 to 90	91+
155.25	0.00	0.00	0.00	155.25
1,374.23	59.18	56.63	80.03	1,178.39
1,812.07	78.03	74.67	71.46	1,587.91
20.39	0.88	0.84	0.80	17.87
46.49	2.00	1.92	1.83	40.74
473.54	20.39	19.51	18.67	414.97
249.24	10.73	10.27	9.83	218.41
-2.50	0.00	0.00	0.00	-2.50
-0.55	0.00	0.00	0.00	-0.55
-3.77	0.00	0.00	-3.77	0.00
1,016.75	43.78	41.90	61.62	869.45
20.39	0.88	0.84	18.67	0.00
514.21	24.73	23.66	29.10	436.72
473.54	20.39	19.51	18.67	414.97
-10.00	0.00	0.00	0.00	-10.00
65.34	2.81	21.64	20.71	20.18
71.51	3.08	2.95	18.32	47.16
1,013.55	43.65	41.77	61.50	866.63
-0.20	0.00	0.00	0.00	-0.20
-16.50	0.00	0.00	0.00	-16.50
3,053.31	131.48	125.82	120.40	2,675.61
521.35	22.45	21.48	20.56	456.86
203.00	0.00	0.00	0.00	203.00
277.70	11.96	11.44	10.95	243.35
1,210.90	52.14	49.90	47.75	1,061.11
525.14	22.61	21.64	20.71	460.18
1,310.46	56.43	54.00	51.68	1,148.35
37.38	1.61	1.54	1.47	32.76
4,155.77	178.96	171.25	163.88	3,641.68
-2.96	0.00	-2.96	0.00	0.00
3,946.76	169.96	162.64	159.94	3,454.22
473.54	20.39	19.51	18.67	414.97
1,029.13	44.32	42.41	40.58	901.82
649.16	27.95	26.75	25.60	568.86
8.43	0.36	0.35	5.50	2.22
100.00	0.00	50.00	0.00	50.00
1,146.48	49.37	47.24	45.21	1,004.66
98.14	4.23	4.04	45.21	44.66
658.58	29.36	87.43	83.66	459.13
100.00	0.00	0.00	0.00	100.00
1,834.16	78.98	75.58	72.33	1,607.27
972.02	41.86	40.05	38.33	851.78
880.24	880.24	0.00	0.00	0.00

33.07	1.42	1.36	1.30	28.99
1,360.32	58.58	56.06	53.64	1,192.04
-0.15	-0.15	0.00	0.00	0.00
746.05	32.13	30.74	32.65	650.53
473.54	20.39	19.51	18.67	414.97
20.39	0.88	0.84	0.80	17.87
2,413.49	103.93	99.45	95.17	2,114.94
0.91	0.00	0.91	0.00	0.00
-0.74	0.00	0.00	0.00	-0.74
91.06	3.92	20.12	19.25	47.77
855.98	36.86	36.13	38.88	744.11
473.54	20.39	19.51	18.67	414.97
473.54	20.39	19.51	18.67	414.97
-0.23	0.00	0.00	0.00	-0.23
-71.88	0.00	0.00	0.00	-71.88
2,053.34	88.42	84.61	80.97	1,799.34
-4.39	0.00	0.00	-4.39	0.00
6.56	0.28	0.27	0.26	5.75
18.90	0.81	0.78	8.85	8.46
473.54	20.39	19.51	18.67	414.97
1,411.85	60.80	58.18	55.67	1,237.20
2,548.67	880.23	0.00	0.00	1,668.44
1,060.23	45.66	43.69	41.81	929.07
545.68	23.50	22.49	21.52	478.17
-5.25	0.00	0.00	0.00	-5.25
529.19	22.79	21.81	20.87	463.72

45,968.88	3,575.81	1,881.70	1,921.80	38,589.57
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