

**Town of Terra Nova
Regular Council Meeting
October 18, 2023**

Minutes of the council meeting of The Town of Terra Nova, held on Wednesday, October 18, 2023, at 6:01pm.

Members Present

| | |
|--------------|---------------------|
| Mayor | Andrea Granberg |
| Deputy Mayor | Julie Pike |
| Councillor | Roger Baird |
| Councillor | Linda Hillier-Smith |
| Councillor | Geoff Moore |

Absent

| | | |
|----------------------|----------------------------|----------------------|
| Also, Present | Account Manager/Town Clerk | Angela Penney-Tucker |
|----------------------|----------------------------|----------------------|

Adoption of Agenda

No. 23-121

Moved by Councillor Baird, seconded by Deputy Mayor Pike to adopt the agenda as presented, with the following additions: under new business – Substation by Councillor Moore.

In favour: All

Opposed: 0

Motion Carried

Minutes:

Regular meeting on September 19, 2023

Mayor Granberg asked if there were any errors or omissions in the minutes from the September 19, 2023, Council meeting.

No. 23-122

Motion made by Deputy Mayor Pike to adopt the September 19, 2023 minutes as tabled.
Motion seconded by Councillor Moore.

In favour: All

Opposed: 0

Motion Carried

Special meeting on September 29, 2023

Mayor Granberg asked if there were any errors or omissions in the minutes from the Special meeting on September 29, 2023.

No. 23-123

**Motion made by Councillor Baird to adopt the September 29, 2023 minutes as tabled.
Motion seconded by Councillor Hillier-Smith.**

In favour: All

Opposed: 0

Motion Carried

Special meeting on October 11, 2023

Mayor Granberg asked if there were any errors or omissions in the minutes from the Special meeting on October 11, 2023. Error with the date on top of first page should be October 11, 2023.

No. 23-124

Motion made by Councillor Moore to adopt the October 11, 2023 minutes as tabled with the error correction made. Motion seconded by Councillor Baird.

In favour: All

Opposed: 0

Motion Carried

Business Arising:

- Town Policies and regulations update – None at this time but the fire department policy is next to be reviewed and we will go over this policy on November 1, 2023 at 4:00PM

The fire department update will now be done instead of under new business – Dermot Pike has resigned from his position of fire chief and from being a member of the fire department effective October 14, 2023. As per the fire department meeting on October 17, 2023 the new fire chief is now Walter Calloway. Jim Short is the deputy fire chief, Roger Hall and Terry Greening are the fire captains. The new fire chief spoke and said he is asking a few people to take on some lead roles and they are looking at having a minimum of one training session per month and one meeting per month. They are also looking into some training for the members here in Terra Nova. Angela will call and check how the 911 calling list is set up for the fire department and let the fire chief know and she also will check into having an account set up for purchasing gas for the fire department. Mayor Granberg thanked the prior fire chief for his term and time with the

Terra Nova Volunteer Fire Department and for stepping up for fire department and the town when we really needed someone.

- Request by property owner of 12 Loop Road update – Just waiting for the work order to be completed by Newfoundland Power now. Angela will contact on a time frame.
- Storage building on Loop Road update – Angela reached out to the Fire Emergency Services – Tony Rose to get an inspection completed and he said he could do this with the fire chief and the property owner or just the property owner the week of October 16-20th or the week of October 30 – November 3rd. I reached out to the property owner for October 20th, but they were not available so today I asked what date and time between October 30-November 3rd will work for them. I am just waiting a response. The property owner wanted to know if there are any charges for this inspection and there is no charge from Fire Services and Council will not be charging either as there is no policy in place for this. If more of these inspection in the future Council may have to put a policy in place. If Fire Services completes this inspection without the fire chief, then it will take at least six weeks for the final report. It would be good training, as per Fire Services, if someone from the fire department could be present for the inspection.
- Front office set up – The books have now been placed in the shelves and the bulletin board has been taken down off the wall to make room for some maps to be displayed there. Customers really like this set up.
- Wind Break and wheelchair access update – Home Hardware was emailed a copy of the inspection report, and we are waiting to hear back from them as to when and how they will be proceeding to complete the required work. Angela reached out again today but the person dealing with the matter was not in the office so she will call back again tomorrow.
- Insurance on Eddie Eastman Hall review – Council had a meeting with the affected groups here in town and let them know they must get their own user group insurance policy with the Town of Terra Nova added as an additional insured. They will have until January 2, 2024, to get this insurance in place and until then the Town will work with the groups to hold any functions at the Eddie Eastman Hall. Angela will reach out to Municipal Affairs to see if anything can be done to be able to rent out this building as an individual for like a wedding or birthday party for example and other options for our town groups other than the user group insurance.
- Volunteer appreciation update – November 18, 2023, at 5:00pm we will have this function. It will be a potluck supper and the invite will be general not just for the volunteer groups. Mayor Granberg will send the new updated posting on this event out.
- Light over town office door update – WIP. It seems to be working again now.
- Service of the town quad and trailer – This is now completed, and the only item mentioned that was badly needed was new tires for the quad and maybe a set of rear-view mirrors would be nice to have on the quad for the use around town. Angela to get prices on the tires and mirrors to add to the budget.

Correspondence:

- Traffic speed on Farm Road – Read and included in the minutes. The speed bump will remain there until there is snow in the forecast. Angela to send message to the harvester to advise the log trucks to obey the speed limits.

Committee Reports:

Finance, Heritage, Women's Committee Liaison, Recreation – Councillor Hillier-Smith

- Current Operating Balance October 18, 2023 – \$406,747.82
- Gas Tax Account Total October 18, 2023 - \$53,784.63 this amount is up due to the gas tax for 2022 of \$5,724.00 was transferred into the account.
- Accounts receivable owed on October 18, 2023, is \$49,651.75. List included in minutes.
- The Vendors Summary list October 18, 2023, totals \$29,771.01 as included on the vendor age included with the minutes.
- The amounts paid from the current operating account for the septic in the RCM Park is to be moved from the gas tax account back into the current operating account.

No. 23-125

Motion made by Councillor Hillier-Smith to pay these invoices as tabled. Motion seconded by Councillor Baird.

In favour: All

Opposed: 0

Motion Carried

- Angela, Councillor Hillier-Smith, and Deputy Mayor Pike completed the virtual budget training yesterday. It was very informative. If you have anything to add to the budget, please get it in to Angela ASAP as the budget must be completed and adopted by December 1st. Councillor Hillier-Smith and Angela will be getting together tomorrow at 1:00pm to start the budget process.
- TNWC update – We had a great fall sale and will be having our Halloween dance on October 28th and the admission will be \$10.00 per person.
- TNRC update – We have our social night on October 19th and our bingo on October 23rd.
-

Public Works, Communication, Grants update – Deputy Mayor Pike

- Capital Works project – Angela and Deputy Mayor Pike submitted this application, and the government department came back needing a lot more information. We will have to look at this for 2025/26 as it was too much information to be collected in the time frame we had.

- Paving of sections in town when route 301 is being done - Feltham's Construction started this today.
- Shingles on the Eddie Eastman Hall update – Waiting on Home Hardware's contractors to start this work. Angela will contact tomorrow to find out when they will be starting.
- Snow clearing contract – The option to renew for the second and third year if agreed on by both parties is not going to work so it will have to go back out to tender. This tender will close on November 1, 2023.

No. 23-126

Motion made by Deputy Mayor Pike to post a tender of the snow clearing 23-24 season as per the scope of work. Motion seconded by Councillor Baird.

In favour: All

Opposed: 0

Motion Carried

The tender for the snow clearing and ice control for the town roads is ready to go out and the closing date will be October 30, 2023, at noon to receive bids on it. If we don't get any tenders that can meet the qualification then we must let the Department of Transportation and Infrastructure know by November 5, 2023, so they can continue to do this for us.

No. 23-127

Motion made by Deputy Mayor Pike to post a tender of the snow clearing and ice control 23-24 season on our town roads as per the scope of work. Motion seconded by Councillor Baird.

In favour: All

Opposed: 0

Motion Carried

Grants update: The garden bins will remain inside of the playground for the winter but may look at placing them outside the fence of the playground by the side of the Dep in the spring. The playground equipment will be shipped by the end of this week. When it is delivered the playgrounds will have to be closed and the groundwork will need to be done before the installation crew arrives in town.

No. 23-128

Motion made by Deputy Mayor Pike for the scope of work to go out for the groundwork for both playgrounds. Motion seconded by Councillor Hillier-Smith.

In favour: All

Opposed: 0

Motion Carried

Ralph Calloway Memorial Park, Park Liaison, Crown Lands – Mayor Granberg

- Sewer disposal tank update – The tender closed on October 5, 2023 at 2:00pm and we had only one tender received. It was awarded to Dart Enterprises at our public meeting of October 11, 2023. DART has started with site prep and picking up the tank tomorrow. The outhouse will not be put in place now, but pipes will be put there for it. If a fence is needed maybe can be done in lieu of placing the outhouse on the location. Thank you again to Council on this long process. There will be a meeting in the spring with the campers on how it will work to dump waste.
- Crown lands update – One more approved by Crown Lands and now awaiting survey, and septic design approval. One application on Terra Nova Road that requested extra land. Council will agree on 50 feet depth x 100 feet in length. Angela will let them know what Council is offering.

Social, Student Employment, Municipal Affairs, Public Relations, Beautification

- Municipal Affairs update – N/A
- Public Relations – None
- Beautification update – Tulips are planted at the welcome sign. The cookhouse is moved to the Municipal building area. We will budget for paint in spring for the cookhouse. We need to purchase some plastic to keep out the snow. Angela to ask the town worker what he thinks should be done with this, maybe heavy-duty plastic like for greenhouses. Start getting some quotes on it.

New Business:

- Account Manager/Town Clerk review – six-month review is now up again, and the Account Manager/Town Clerk is working well with Council.

No. 23-129

Motion made by Councillor Hillier-Smith to give a \$1.00 per hour raise to the Account Manager/Town Clerk to be included in this pay period. Motion seconded by Councillor Baird.

In favour: All

Opposed: 0

Motion Carried

- Bon-A-Fire night – November 5th is the date, but it is on a Sunday so on Saturday November 4, 2023 weather permitting the Town of Terra Nova will have a community bon-a-fire. Mayor Granberg will reach out to the fire department to join and to be on site. She will also do up a poster. We will have wieners, marshmallows, and hot chocolate.

No. 23-130

Motion made by Deputy Mayor Pike to purchase these items for bon-a-fire night. Motion seconded by Councillor Baird.

In favour: All

Opposed: 0

Motion Carried

- Remembrance Day Service – On Saturday November 11, 2023 Council will have a service and will reach out to the other groups in town join in and maybe reach out to the retired veterans in town to join as well.
- New substation upgrades – There are two people protesting but is now straighten out. You will see a lot of activity around the substation. If something from Gambo to here happens now or if something from Clarendville to here happens then we will get switched over to the other side on the line.
- The LED bulbs that were applied for are now received. They want pictures with Council by the Church with the bulbs in the picture. Councillor Hillier-Smith will let Council know when this will take place.

Permits

- 2 permits issued since the last meeting.

Next meeting – Monday, November 27, 2023 at 6:00pm at the Eddie Eastman Hall.

No. 23-131

Motion made by Councillor Moore to adjourn the meeting at 7:43pm. Motion seconded by Councillor Baird.


In favour: All

Opposed: 0

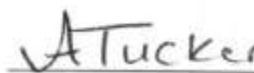
Motion Carried

ADJOURNMENT

7:43 pm



Mayor/Deputy



Clerk

Town of Terra Nova

From: [REDACTED]
Sent: October 6, 2023 2:32 PM
To: townofterranovalnf@aibn.com
Subject: Traffic speed on Farm Road

I would advise you as council that the traffic speed on Farm Road is in my view excessive. While I realize this seems to be a problem on most of the town roads, my particular issue is the speed of the logging trucks. I am wondering if it would be an idea to write the company owners to ask their drivers if they could watch their speed when entering to town.

On another but related note, I have noticed that one speed bump has been installed again on Farm Road. From my observation this is already making a big difference and the traffic is noticeably much slower heading in both directions.

Thank you for what you do for our town. I realize that it is not always easy, but I am sure the vast majority of the residents support your efforts.

Best Regards,

[REDACTED]

[REDACTED]

Town of Terra Nova
Vendor Aged Summary As at 10/18/23

| Name | Total | Current | 31 to 60 | 61 to 90 | 91+ |
|-----------------------------|------------------|------------------|----------|----------|---------------|
| Bursey Manufacturing Inc. | 16,830.00 | 16,830.00 | - | - | - |
| Dart Enterprises Ltd | 3,622.50 | 3,622.50 | - | - | - |
| Derrick R. Drodge, CPA, CA | 4,140.00 | 4,140.00 | - | - | - |
| Diversions Computer Centre | 70.91 | 70.91 | - | - | - |
| Municipal Assessment Agency | 1,540.50 | 1,540.50 | - | - | - |
| OnSolve, LLC | 492.14 | 492.14 | - | - | - |
| Pike, Derm | 100.00 | 100.00 | - | - | - |
| Pike, Julie | 132.16 | 132.16 | - | - | - |
| Pinedale Farms | 823.40 | 823.40 | - | - | - |
| PMA | 228.85 | 228.85 | - | - | - |
| Sage | 1,790.55 | 1,790.55 | - | - | - |
| ScotiaLine Visa | -50.00 | - | - | - | -50.00 |
| Total outstanding: | 29,721.01 | 29,771.01 | - | - | -50.00 |

Town of Terra Nova
Customer Aged Summary As at 10/18/23

| Total | Current | 31 to 60 | 61 to 90 | 91+ |
|----------|---------|----------|----------|----------|
| 155.25 | 0.00 | 0.00 | 0.00 | 155.25 |
| 1,858.42 | 80.03 | 76.58 | 90.51 | 1,611.30 |
| 1,659.37 | 71.46 | 68.38 | 65.43 | 1,454.10 |
| 18.67 | 0.80 | 0.77 | 17.10 | 0.00 |
| 42.57 | 1.83 | 40.74 | 0.00 | 0.00 |
| 433.64 | 18.67 | 17.87 | 17.10 | 380.00 |
| 228.24 | 9.83 | 9.41 | 9.00 | 200.00 |
| -2.50 | 0.00 | 0.00 | -2.50 | 0.00 |
| -0.55 | 0.00 | 0.00 | 0.00 | -0.55 |
| 385.05 | 16.58 | 15.87 | 15.18 | 337.42 |
| -3.77 | -3.77 | 0.00 | 0.00 | 0.00 |
| 1,431.07 | 61.62 | 69.74 | 66.73 | 1,232.98 |
| 18.67 | 18.67 | 0.00 | 0.00 | 0.00 |
| 575.82 | 29.10 | 30.00 | 33.02 | 483.70 |
| 433.64 | 18.67 | 17.87 | 17.10 | 380.00 |
| -10.00 | 0.00 | 0.00 | 0.00 | -10.00 |
| 480.89 | 20.71 | 19.82 | 18.96 | 421.40 |
| 65.48 | 18.32 | 17.53 | 9.63 | 20.00 |
| 1,428.13 | 61.50 | 69.62 | 66.62 | 1,230.39 |
| -0.20 | 0.00 | 0.00 | 0.00 | -0.20 |
| -16.50 | 0.00 | 0.00 | 0.00 | -16.50 |
| 2,796.01 | 120.40 | 115.22 | 110.26 | 2,450.13 |
| 477.42 | 20.56 | 19.67 | 18.83 | 418.36 |
| 203.00 | 0.00 | 0.00 | 0.00 | 203.00 |
| 254.30 | 10.95 | 10.48 | 10.03 | 222.84 |
| 1,108.86 | 47.75 | 45.69 | 43.73 | 971.69 |
| 480.89 | 20.71 | 19.82 | 18.96 | 421.40 |
| 1,200.03 | 51.68 | 49.45 | 47.32 | 1,051.58 |
| 34.23 | 1.47 | 1.41 | 1.35 | 30.00 |
| 3,805.56 | 163.88 | 156.82 | 150.06 | 3,334.80 |
| 62.04 | 3.53 | 7.26 | 11.25 | 60.00 |
| 3,614.16 | 159.94 | 153.05 | 146.46 | 3,154.71 |
| 433.64 | 18.67 | 17.87 | 17.10 | 380.00 |
| 82.94 | 42.38 | 40.56 | 0.00 | 0.00 |
| 942.40 | 40.58 | 38.83 | 37.16 | 825.83 |
| 594.46 | 25.60 | 28.80 | 27.56 | 512.50 |
| 772 | 5.50 | 2.22 | 0.00 | 0.00 |
| 50.00 | 0.00 | 50.00 | 0.00 | 0.00 |
| 1,388.08 | 59.77 | 57.20 | 54.74 | 1,216.37 |
| 157.26 | 6.77 | 6.48 | 37.64 | 106.37 |
| 1,049.87 | 45.21 | 43.26 | 41.40 | 920.00 |
| 1,049.87 | 45.21 | 43.26 | 41.40 | 920.00 |
| 1,942.79 | 83.66 | 80.06 | 76.61 | 1,702.46 |

| | | | | |
|----------|-------|-------|-------|----------|
| 100.00 | 0.00 | 50.00 | 0.00 | 50.00 |
| 1,679.60 | 72.33 | 69.21 | 66.23 | 1,471.83 |
| 890.11 | 38.33 | 36.68 | 35.10 | 780.00 |
| 30.29 | 1.30 | 1.25 | 1.19 | 26.55 |
| 1,245.68 | 53.64 | 51.33 | 0.00 | 1,140.71 |
| 413.67 | 17.81 | 17.05 | 16.31 | 362.50 |
| 501.29 | 21.59 | 20.66 | 19.77 | 439.27 |
| 708.18 | 32.65 | 39.86 | 42.45 | 593.22 |
| 433.64 | 18.67 | 17.87 | 17.10 | 380.00 |
| 18.67 | 0.80 | 17.87 | 0.00 | 0.00 |
| 2,210.11 | 95.17 | 91.07 | 87.15 | 1,936.72 |
| 96.56 | 8.46 | 8.10 | 0.00 | 80.00 |
| -0.74 | 0.00 | 0.00 | 0.00 | -0.74 |
| 447.02 | 19.25 | 18.42 | 17.63 | 391.72 |
| 852.99 | 38.88 | 41.52 | 38.87 | 733.72 |
| 433.64 | 18.67 | 17.87 | 17.10 | 380.00 |
| 433.64 | 18.67 | 17.87 | 17.10 | 380.00 |
| -0.23 | 0.00 | -0.23 | 0.00 | 0.00 |
| -71.88 | 0.00 | 0.00 | 0.00 | -71.88 |
| 1,880.31 | 80.97 | 77.48 | 74.15 | 1,647.71 |
| -4.39 | -4.39 | 0.00 | 0.00 | 0.00 |
| 6.01 | 0.26 | 0.25 | 0.00 | 5.50 |
| 17.31 | 8.85 | 8.46 | 0.00 | 0.00 |
| 520.80 | 22.43 | 21.46 | 20.54 | 456.37 |
| 433.64 | 18.67 | 17.87 | 17.10 | 380.00 |
| -0.10 | 0.00 | 0.00 | 0.00 | -0.10 |
| 1,292.87 | 55.67 | 53.28 | 50.96 | 1,132.94 |
| 1,668.44 | 0.00 | 0.00 | 0.00 | 1,668.44 |
| 970.88 | 41.81 | 40.00 | 38.29 | 850.78 |
| 499.69 | 21.52 | 20.59 | 19.70 | 437.88 |
| -5.25 | 0.00 | 0.00 | 0.00 | -5.25 |
| 527.79 | 22.73 | 21.75 | 20.81 | 462.50 |
| 484.59 | 20.87 | 19.97 | 19.11 | 424.64 |

| | | | | |
|-----------|----------|----------|----------|-----------|
| 49,651.75 | 2,143.85 | 2,239.12 | 1,952.42 | 43,316.36 |
|-----------|----------|----------|----------|-----------|

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- Paving of sections in town when route 301 is being done - Feltham's Construction started this today.
- Shingles on the Eddie Eastman Hall update – Waiting on Home Hardware's contractors to start this work. Angela will contact tomorrow to find out when they will be starting.
- Snow clearing contract – The option to renew for the second and third year if agreed on by both parties is not going to work so it will have to go back out to tender. This tender will close on November 1, 2023.

No. 23-126

Motion made by Deputy Mayor Pike to post a tender of the snow clearing 23-24 season as per the scope of work. Motion seconded by Councillor Baird.

In favour: All

Opposed: 0

Motion Carried

The tender for the snow clearing and ice control for the town roads is ready to go out and the closing date will be October 30, 2023, at noon to receive bids on it. If we don't get any tenders that can meet the qualification then we must let the Department of Transportation and Infrastructure know by November 5, 2023, so they can continue to do this for us.

No. 23-127

Motion made by Deputy Mayor Pike to post a tender of the snow clearing and ice control 23-24 season on our town roads as per the scope of work. Motion seconded by Councillor Baird.

In favour: All

Opposed: 0

Motion Carried

Grants update: The garden bins will remain inside of the playground for the winter but may look at placing them outside the fence of the playground by the side of the Dep in the spring. The playground equipment will be shipped by the end of this week. When it is delivered the playgrounds will have to be closed and the groundwork will need to be done before the installation crew arrives in town.

No. 23-128

Motion made by Deputy Mayor Pike for the scope of work to go out for the groundwork for both playgrounds. Motion seconded by Councillor Hillier-Smith.

In favour: All

Opposed: 0

Motion Carried

Ralph Calloway Memorial Park, Park Liaison, Crown Lands – Mayor Granberg

- Sewer disposal tank update – The tender closed on October 5, 2023 at 2:00pm and we had only one tender received. It was awarded to Dart Enterprises at our public meeting of October 11, 2023. DART has started with site prep and picking up the tank tomorrow. The outhouse will not be put in place now, but pipes will be put there for it. If a fence is needed maybe can be done in lieu of placing the outhouse on the location. Thank you again to Council on this long process. There will be a meeting in the spring with the campers on how it will work to dump waste.
- Crown lands update – One more approved by Crown Lands and now awaiting survey, and septic design approval. One application on Terra Nova Road that requested extra land. Council will agree on 50 feet depth x 100 feet in length. Angela will let them know what Council is offering.

Social, Student Employment, Municipal Affairs, Public Relations, Beautification

- Municipal Affairs update – N/A
- Public Relations – None
- Beautification update – Tulips are planted at the welcome sign. The cookhouse is moved to the Municipal building area. We will budget for paint in spring for the cookhouse. We need to purchase some plastic to keep out the snow. Angela to ask the town worker what he thinks should be done with this, maybe heavy-duty plastic like for greenhouses. Start getting some quotes on it.

New Business:

- Account Manager/Town Clerk review – six-month review is now up again, and the Account Manager/Town Clerk is working well with Council.

No. 23-129

Motion made by Councillor Hillier-Smith to give a \$1.00 per hour raise to the Account Manager/Town Clerk to be included in this pay period. Motion seconded by Councillor Baird.

In favour: All

Opposed: 0

Motion Carried

- Bon-A-Fire night – November 5th is the date, but it is on a Sunday so on Saturday November 4, 2023 weather permitting the Town of Terra Nova will have a community bon-a-fire. Mayor Granberg will reach out to the fire department to join and to be on site. She will also do up a poster. We will have wieners, marshmallows, and hot chocolate.

No. 23-130

Motion made by Deputy Mayor Pike to purchase these items for bon-a-fire night. Motion seconded by Councillor Baird.

In favour: All

Opposed: 0

Motion Carried

- Remembrance Day Service – On Saturday November 11, 2023 Council will have a service and will reach out to the other groups in town join in and maybe reach out to the retired veterans in town to join as well.
- New substation upgrades – There are two people protesting but is now straighten out. You will see a lot of activity around the substation. If something from Gambo to here happens now or if something from Clarendville to here happens then we will get switched over to the other side on the line.
- The LED bulbs that were applied for are now received. They want pictures with Council by the Church with the bulbs in the picture. Councillor Hillier-Smith will let Council know when this will take place.

Permits

- 2 permits issued since the last meeting.

Next meeting – Monday, November 27, 2023 at 6:00pm at the Eddie Eastman Hall.

No. 23-131

Motion made by Councillor Moore to adjourn the meeting at 7:43pm. Motion seconded by Councillor Baird.

In favour: All

Opposed: 0

Motion Carried

ADJOURNMENT

7:43 pm


Mayor/Deputy


Clerk

Town of Terra Nova

From: [REDACTED]
Sent: October 6, 2023 2:32 PM
To: townofterranovalnf.aibn.com
Subject: Traffic speed on Farm Road

I would advise you as council that the traffic speed on Farm Road is in my view excessive. While I realize this seems to be a problem on most of the town roads, my particular issue is the speed of the logging trucks. I am wondering if it would be an idea to write the company owners to ask their drivers if they could watch their speed when entering to town.

On another but related note, I have noticed that one speed bump has been installed again on Farm Road. From my observation this is already making a big difference and the traffic is noticeably much slower heading in both directions.

Thank you for what you do for our town. I realize that it is not always easy, but I am sure the vast majority of the residents support your efforts.

Best Regards,

Town of Terra Nova
Vendor Aged Summary As at 10/18/23

| Name | Total | Current | 31 to 60 | 61 to 90 | 91+ |
|-----------------------------|------------------|------------------|----------|----------|---------------|
| Bursey Manufacturing Inc. | 16,830.00 | 16,830.00 | - | - | - |
| Dart Enterprises Ltd | 3,622.50 | 3,622.50 | - | - | - |
| Derrick R. Drodge, CPA, CA | 4,140.00 | 4,140.00 | - | - | - |
| Diversions Computer Centre | 70.91 | 70.91 | - | - | - |
| Municipal Assessment Agency | 1,540.50 | 1,540.50 | - | - | - |
| OnSolve, LLC | 492.14 | 492.14 | - | - | - |
| Pike, Derm | 100.00 | 100.00 | - | - | - |
| Pike, Julie | 132.16 | 132.16 | - | - | - |
| Pinedale Farms | 823.40 | 823.40 | - | - | - |
| PMA | 228.85 | 228.85 | - | - | - |
| Sage | 1,790.55 | 1,790.55 | - | - | - |
| ScotiaLine Visa | -50.00 | - | - | - | -50.00 |
| Total outstanding: | 29,721.01 | 29,771.01 | - | - | -50.00 |

Town of Terra Nova
Customer Aged Summary As at 10/18/23

| Total | Current | 31 to 60 | 61 to 90 | 91+ |
|----------|---------|----------|----------|----------|
| 155.25 | 0.00 | 0.00 | 0.00 | 155.25 |
| 1,858.42 | 80.03 | 76.58 | 90.51 | 1,611.30 |
| 1,659.37 | 71.46 | 68.38 | 65.43 | 1,454.10 |
| 18.67 | 0.80 | 0.77 | 17.10 | 0.00 |
| 42.57 | 1.83 | 40.74 | 0.00 | 0.00 |
| 433.64 | 18.67 | 17.87 | 17.10 | 380.00 |
| 228.24 | 9.83 | 9.41 | 9.00 | 200.00 |
| -2.50 | 0.00 | 0.00 | -2.50 | 0.00 |
| -0.55 | 0.00 | 0.00 | 0.00 | -0.55 |
| 385.05 | 16.58 | 15.87 | 15.18 | 337.42 |
| -3.77 | -3.77 | 0.00 | 0.00 | 0.00 |
| 1,431.07 | 61.62 | 69.74 | 66.73 | 1,232.98 |
| 18.67 | 18.67 | 0.00 | 0.00 | 0.00 |
| 575.62 | 29.10 | 30.00 | 33.02 | 483.70 |
| 433.64 | 18.67 | 17.87 | 17.10 | 380.00 |
| -10.00 | 0.00 | 0.00 | 0.00 | -10.00 |
| 480.89 | 20.71 | 19.82 | 18.96 | 421.40 |
| 65.48 | 18.32 | 17.53 | 9.63 | 20.00 |
| 1,428.13 | 61.50 | 69.62 | 66.62 | 1,230.39 |
| -0.20 | 0.00 | 0.00 | 0.00 | -0.20 |
| -16.50 | 0.00 | 0.00 | 0.00 | -16.50 |
| 2,796.01 | 120.40 | 115.22 | 110.26 | 2,450.13 |
| 477.42 | 20.56 | 19.67 | 18.83 | 418.36 |
| 203.00 | 0.00 | 0.00 | 0.00 | 203.00 |
| 254.30 | 10.95 | 10.48 | 10.03 | 222.84 |
| 1,108.86 | 47.75 | 45.69 | 43.73 | 971.69 |
| 480.89 | 20.71 | 19.82 | 18.96 | 421.40 |
| 1,200.03 | 51.68 | 49.45 | 47.32 | 1,051.58 |
| 34.23 | 1.47 | 1.41 | 1.35 | 30.00 |
| 3,805.56 | 163.88 | 158.82 | 150.06 | 3,334.80 |
| 82.04 | 3.53 | 7.26 | 11.25 | 60.00 |
| 3,614.16 | 159.94 | 153.05 | 146.46 | 3,154.71 |
| 433.64 | 18.67 | 17.87 | 17.10 | 380.00 |
| 82.94 | 42.38 | 40.56 | 0.00 | 0.00 |
| 942.40 | 40.58 | 38.83 | 37.16 | 825.83 |
| 594.46 | 25.60 | 28.80 | 27.56 | 512.50 |
| 7.72 | 5.50 | 2.22 | 0.00 | 0.00 |
| 50.00 | 0.00 | 50.00 | 0.00 | 0.00 |
| 1,388.08 | 59.77 | 57.20 | 54.74 | 1,216.37 |
| 157.26 | 6.77 | 6.48 | 37.64 | 106.37 |
| 1,049.87 | 45.21 | 43.26 | 41.40 | 920.00 |
| 1,049.87 | 45.21 | 43.26 | 41.40 | 920.00 |
| 1,942.79 | 83.66 | 80.06 | 76.61 | 1,702.46 |

| | | | | |
|----------|-------|-------|-------|----------|
| 100.00 | 0.00 | 50.00 | 0.00 | 50.00 |
| 1,679.60 | 72.33 | 69.21 | 66.23 | 1,471.83 |
| 890.11 | 38.33 | 36.68 | 35.10 | 780.00 |
| 30.29 | 1.30 | 1.25 | 1.19 | 26.55 |
| 1,245.68 | 53.64 | 51.33 | 0.00 | 1,140.71 |
| 413.67 | 17.81 | 17.05 | 16.31 | 362.50 |
| 501.29 | 21.59 | 20.66 | 19.77 | 439.27 |
| 708.18 | 32.65 | 30.86 | 42.45 | 593.22 |
| 433.64 | 18.67 | 17.87 | 17.10 | 380.00 |
| 18.67 | 0.80 | 17.87 | 0.00 | 0.00 |
| 2,210.11 | 95.17 | 91.07 | 87.15 | 1,936.72 |
| 96.56 | 8.46 | 8.10 | 0.00 | 80.00 |
| -0.74 | 0.00 | 0.00 | 0.00 | -0.74 |
| 447.02 | 19.25 | 18.42 | 17.63 | 391.72 |
| 852.99 | 38.88 | 41.52 | 38.87 | 733.72 |
| 433.64 | 18.67 | 17.87 | 17.10 | 380.00 |
| 433.64 | 18.67 | 17.87 | 17.10 | 380.00 |
| -0.23 | 0.00 | -0.23 | 0.00 | 0.00 |
| -71.88 | 0.00 | 0.00 | 0.00 | -71.88 |
| 1,880.31 | 80.97 | 77.48 | 74.15 | 1,647.71 |
| -4.39 | -4.39 | 0.00 | 0.00 | 0.00 |
| 6.01 | 0.26 | 0.25 | 0.00 | 5.50 |
| 17.31 | 8.85 | 8.46 | 0.00 | 0.00 |
| 520.80 | 22.43 | 21.46 | 20.54 | 456.37 |
| 433.64 | 18.67 | 17.87 | 17.10 | 380.00 |
| -0.10 | 0.00 | 0.00 | 0.00 | -0.10 |
| 1,292.87 | 55.67 | 53.28 | 50.98 | 1,132.94 |
| 1,668.44 | 0.00 | 0.00 | 0.00 | 1,668.44 |
| 970.88 | 41.81 | 40.00 | 38.29 | 850.78 |
| 499.69 | 21.52 | 20.59 | 19.70 | 437.88 |
| -5.25 | 0.00 | 0.00 | 0.00 | -5.25 |
| 527.79 | 22.73 | 21.75 | 20.81 | 462.50 |
| 484.59 | 20.87 | 19.97 | 19.11 | 424.64 |

| | | | | |
|-----------|----------|----------|----------|-----------|
| 49,651.75 | 2,143.85 | 2,239.12 | 1,952.42 | 43,316.36 |
|-----------|----------|----------|----------|-----------|
